

Township of Greenbush
Alcona County, MI
Township Board of Trustees
Special Meeting Minutes – DRAFT
November 24, 2020

1. Call to Order

- a. Supervisor Major called to order the special meeting of the Greenbush Township Board of Trustees (Board) at 7:02 pm on November 24, 2020 at the Greenbush Township Hall. Supervisor Major led the Pledge of Allegiance.

2. Roll Call

- a. Clerk Shannon Story conducted a roll call:
 - i. Board members present: Pat Dailey, Treasurer Shannon Story, Clerk
C. Lee Major, Supervisor
 - ii. Board members absent: Sheila Scott, Trustee Mark Parent, Trustee
 - iii. Others present: Carolyn Brummund, County Commissioner
Bill Beatty, Constable Steve Franks, Fire Chief
Tony Przybylinski, Planning Commission Chair
David Greathouse David Dailey

3. Agenda

- a. The purpose of this special meeting was to Discuss proposed amendment to Zoning Ordinance (Greathouse – rezone parcel from Residential to Commercial), oaths of office for elected and appointed officials, and any other business that may come before the Board.
- b. Motion by Treasurer Dailey, seconded by Clerk Story to accept the agenda as amended. Motion carried.

4. Approval of Minutes from Last Meeting

- a. none

5. Public Comment – First

The first public comment period was opened at 7:09.

- a. Public Comment from David Greathouse: Mr. Greathouse asked the board if there was any possibility of speeding up the process to obtain the building permit for his proposed expansion on the property which is the subject of tonight’s meeting. Supervisor Major encouraged Mr. Greathouse to work with Mr. Dave Pelland, Zoning Administrator (ZA) to determine what is necessary for a Site Plan, as this would be for commercial property if rezoned as requested, and submit the complete Site Plan to ZA Pelland for Planning Commission (PC) review at their upcoming meeting.

The first public comment period was closed at 7:11.

6. Unfinished Business

- a. Zoning Ordinance Revision – Greathouse request to rezone parcel.
 - i. Chair Przybylinski provided the PC Findings of Fact and Recommendation Report on the Greathouse petition (received by Board on November 23, 2020) to Commissioner Brummund per Michigan Zoning Enabling Act requirements for Alcona County Board of Commissioners (County Board) coordination as county zoning entity.
 - ii. Supervisor Major provided Commissioner Brummund with additional supporting information for reference.
 - iii. Commissioner Brummund advised she will take the PC Findings of Fact and Recommendation report to the County Board as early as November 25, 2020 during a special meeting or on December 2, 2020 at the next regular meeting and expects to

be able to reply to the Board prior to the next regular meeting scheduled for December 8, 2020.

7. New Business

a. Resignations

- i. Treasurer Dailey advised the Board that Jessica Babbitt, Deputy Treasurer had resigned effective November 24, 2020. Treasurer Dailey then advised she was appointing David Dailey as Deputy Treasurer effective immediately.
- ii. Chief Franks submitted his letter of resignation as Fire Chief effective November 24, 2020 so as to fulfill his duties as a newly elected Township Trustee. Motion by Supervisor Major second by Treasurer Dailey to accept with regret Steve Franks' resignation as Fire Chief. Roll call vote, ayes: Supervisor Major, Treasurer Dailey, and Clerk Story; Nays: none; Absent: Trustees Parent and Scott. Motion carried.

b. Oaths of office for elected and appointed officials

- i. Oaths administered by Clerk Story for: Steve Franks, Trustee; Bill Beatty, Constable; Dave Dailey; Deputy Treasurer; Pat Dailey, Treasurer; and Lee Major, Supervisor.
- ii. Oath administered by Supervisor Major for Shannon Story, Clerk.
- iii. Motion by Treasurer Dailey second by Clerk Story to reappoint Steve Franks as Fire Chief of Township of Greenbush. Roll call vote, Ayes: Supervisor Major, Treasurer Dailey, and Clerk Story; Nays: none; Abstaining: Trustee Franks; Absent: Trustee Parent. Motion carried.

c. Greenbush Historical Society Quit Claim Deed

- i. Supervisor Major advised that Township Attorney White has prepared a draft Quit Claim Deed to formalize the transfer of Greenbush Historical Society parcel to the Township. Supervisor Major returned the draft deed with one proposed correction and is waiting for Attorney White's response.

d. County Designated Assessor

- i. Supervisor Major presented *ALCONA COUNTY INTERLOCAL AGREEMENT FOR COUNTY DESIGNATED ASSESSOR* received from Troy Somers, Alcona County Equalization Director. Supervisor Major advised he suggested Director Somers provide a virtual meeting to present this to the Board and answer questions. Supervisor Major also advised the proposed agreement was distributed to Township Assessor Nancy Schwickert and Township Attorney White for their review.

8. Public Comment – Second

The second public comment period was opened at 7:34.

- a. There were no public comments offered.

The second public comment period was closed at 7:35.

9. Adjournment

- a. There being no further business to conduct Supervisor Major declared the meeting adjourned at 7:35.

Minutes prepared by Supervisor Major on November 25, 2020.

Minutes approved on **DATE**.