

MINUTES
TOWNSHIP OF GREENBUSH REGULAR BOARD MEETING

1. Supervisor Major called meeting to order at 7:00 p.m. on Feb 11, 2020 at the Township of Greenbush Hall. 2 guests were present, all joined in the Pledge of Allegiance.
2. Roll call
Present: Supervisor C. Lee Major, Clerk Dave Dailey, Treasurer Pat Dailey, Trustee Mark Parent, Trustee Sheila Scott
3. Agenda – add to new business 11. c. county service agreement, 11. d. land division, 11. e. GIS data cost sharing
Motion to approve the agenda as amended – Trust. Parent /Super. Major – Clerk D. Dailey absent - all ayes - motion carried.
4. Minutes –
Motion to approve the Feb.11, 2020 minutes as submitted – Treas. P. Dailey /Trust. Scott – all ayes - motion carried.
5. Public Comments – resident stated tar & gravel was added to Coville Road last fall and questioned when the rest will be done, Super. Major’s recollection of the last discussion with Jesse Campbell from the Alcona County Road Commission was they would continue projects not finished this fall as soon as they could next year; Clerk D. Dailey stated when the road board does the ride along they will reassess the Townships roads once the frost laws are lifted in the spring.
6. Financial Report – Treasurer Pat Dailey –\$198,788.30 general fund, \$117,650.14 road fund, \$86,757.23 fire fund, \$29,190.02 Prince Dr., \$482.63 Kowalski Memorial Fund, revenues were reported, disbursements discussed, CD balances were given to the board, Super Major read aloud CD2272 \$26,136.27, CD2344 \$51,894.32, CD2345 \$76,047.78, CD2230 \$22,838.16 and he gave 3 hall rental deposits to Treas. P. Dailey
Motion to approve the financial report and place on file for audit – Clerk D. Dailey/ Super. Major –roll call - all ayes - motion carried.
7. Presentation of Bills & Budget – Clerk Dave Dailey –Payroll: ck’s #18205-18217 totaling \$4,619.20; Bills: general fund ck’s #18218-18238 plus E316-E325 subtotaling \$10,871.72, Price Dr. #2028092 \$247.54, Fire checking #E9-E10 \$329.42, Road fund #1030 \$ 109,901.49, total of all bills with reimbursements \$121,350.17
Motion to approve the bills as presented – Super. Major/ Treas. P. Dailey – roll call - all ayes - motion carried.

8. Miscellaneous Reports –

- a. Planning Commission – minutes were received 02/10/2020, must review
- b. OWAA - Dave Dailey – reviewed bills; discussed the trip to NASA; Michigan Launch Initiative announcement has been moved to Feb. 18, 2020 to know if Oscoda will be part, if so Clerk D. Dailey may be MC at the ceremony on Feb. 21, 2020 at 4:00 at Oscoda Area Schools - more info available if it is to go further - Higher Orbits and the STEM program will benefit our school systems if this goes forward – phase 2 of the MI Launch initiative will take 14 months: Treas. P. Dailey stated the Higher Orbits has a Facebook page to check out.
- c. County Commissioner - Carolyn Brummund – absent until about 7:00
- d. Constable – Bill Beatty – absent
- e. Fire Chief – Steve Franks - 7 medical calls, 0 fire calls; received DNR grant for 50/50 match to \$5,000 for pagers, should be able to get about 7 pagers – received 16 used 2-way radios that will need new batteries, antennas, knobs and chargers, they will still need to be programmed, they are dual band – meaning high band and 800; has been taking care of subpoenas; new fire fighter that is willing to take training Steve Booth
Motion to approve Steve Booth as a new fire fighter contingent upon passing background test Clerk D. Dailey /Super. Major – roll call - all ayes - motion carried.
- f. Hall Rental – C. Lee Major – Dec - Feb rentals were handed out and reviewed
- g. GRAC – Dave Dailey – closed, gained some insight on grants, will speak to or invite Mr. Stalker for more info
- h. Zoning Administrator – Dave Pelland – 0 permits, 0 complaints; people are thinking Spring – questioned Spring clean-up date – some discussion
Motion to approve May 9, 2020 to be Township of Greenbush Spring clean-up day help at Travis Sanitation Super Major/ Clerk D. Dailey – roll call – all ayes – motion carried.
Asked about Microsoft Office for his new computer, some discussion – ZA has the budget for him to get a computer with programs and printer – cost center has plenty of money in the budget.
- i. Assessor – Nancy Schwickert – absent. Super. Major reported that BOR members went to training – Frances Barber would like to be an alternate BOR review member again, must be sworn in again.
“c.” Carolyn Brummund – report was given to board members; Treas. P. Dailey requested date for business EXPO - tentative EXPO date is May 3, 2020, Trust. Mark Parent asked her to report on sand bags –N.E. Window and Door will give out 100 at a time to be used in Alcona County for free.

Budget discussion – all cost centers have been revised

9. Correspondence –

Super. Major passed out a copy of contract/agreement with Beyond Etcetera
Motion to continue with support agreement with Beyond Etcetera for website security and back up for 2020 Clerk D. Dailey / Super. Major – roll call - all ayes - motion carried.

Department of Commerce Boundary Validation Program (BVP) 2020 letter read – board members reviewed the map, Super. Major should proceed with filing the paperwork confirming the information in the letter is correct

Treas. P. Dailey – she received letter of resignation from her deputy, Jessica Babbitt will be her new deputy as of March 1, 2020 – minutes must reflect this change to have new signature cards for the banks; Friday February 14, 2020 9:00-5:00 are in office hours to receive last tax payments before they get turned over to the county.

10. Pending Business –

a. Fence at 3928 E. Cedar Lake Drive – attorney White correspondence replied “the court must use pre-printed citation forms that are just like the forms used by the police”, complete correspondence was read, some discussion, we have tickets that can be used until further notice

b. Short term rental R1 - no change

c. Township credit cards – board received info via email from Treas. P. Dailey, some discussion

Motion to move forward with Huron Community Bank as our new Township credit card provider Trustee Parent / Clerk D. Dailey – roll call, Super. Major abstain – all ayes – motion carried.

d. Annual Financial Audit and letter from the Dept. of Treasury – via email CC'd to the board from Clerk D. Dailey showed the updated budget that they were requesting, Super. Major suggested Clerk D. Dailey contact them to make sure all was received and is taken care of because letters from state indicate email response would not be accepted – Clerk D. Dailey will bring printed adjustments to the budget meeting to be approved

e. Township hall keys – Super. Major has not seen any activity at the hall

f. Campbell to be called for an exit report – Clerk Dailey stated Campbell Auditing will charge to come to a meeting, he will still request if the board would like to go forward, much discussion

11. New Business –

a. Clerk resignation letter – Clerk David W. Dailey read resignation letter from himself as Township Clerk, Lieutenant of the Fire Department and from the planning commission, he would like to remain on the fire department, on GRAC, and OWAA as our township representative, much discussion
Motion to accept, with regrets, the resignation from David Dailey Township Clerk as of Feb. 29, 2020 Trust. Parent / Super. Major – all ayes – motion carried.

Motion to appoint Shannon Story to fill open position of Township Clerk effective March 1, 2020 for the balance of the remaining term Trust. P. Dailey / Super. Major – roll call - all ayes – motion carried.

- b. March 10, 2020 meeting – regular board meeting will be moved to March 11, 2020 at 7:00 due to presidential primary election.
- c. County services –
Motion to approve the signing of the Alcona County services contract for Jan. 01, 2020 through Dec. 31, 2021 Treas. P. Dailey / Trust. Parent – roll call - all ayes – motion carried.
- d. Land division- letter read by Clerk D. Dailey
Motion to accept the agreement to provide land division act services with the county Treas. P. Dailey / Clerk D. Dailey – roll call - all ayes – motion carried.
- e. GIS-
Motion to accept the GIS proposal with the county for 2020 Clerk D. Dailey / Treas. P. Dailey – roll call - all ayes – motion carried.

12. Public Comments – Carolyn Brummund suggested the board look at auditors that have a few month overlap in audit year so if any mistakes are found they are still liable; gave explanation of how important it is to have all Census done by every residence, state and federal monies are based on these numbers; Chief Franks stated the grate is gone out of Cedar Lake with only cones and tape around it: Deputy Clerk Story stated again that mailing addresses have to be updated with the Secretary of State or the Clerk's office for absentee applications and ballots, they can only be sent to the address on file.

13. Meeting adjourned at 9:13 p.m.

David W. Dailey
Township of Greenbush Clerk
cc: Board/Attorney

Note: Published prior to board approval – Next regular scheduled meeting Wednesday Mar. 11, 2019 at 7:00 p.m. at the Township of Greenbush Hall.