

Township of Greenbush
Township Board
Special Meeting Minutes

March 3, 2017

I. Call to order

Supervisor Major called to order the special meeting of the Greenbush Township Board at 6:05 pm on March 3, 2017 at the Greenbush Township Hall. Supervisor Major led the Pledge of Allegiance.

II. Roll call

Clerk Dailey conducted a roll call. The following persons were present: Supervisor Major, Clerk Dailey, Treasurer Dailey, and Trustee Parent. Trustee Olin was absent. Additionally Fire Chief Franks, Cheryl Franks, and Sheila Scott were present.

III. Agenda

The purpose for the special meeting was to conduct a follow-up budget workshop. There was no agenda prepared.

IV. Approval of minutes from last meeting

The minutes of the February 21, 2017 special meeting were approved as presented.

V. Public Comment

No public comments were received.

VI. Unfinished Business

Township budget for Fiscal Year (FY) 2017-2018. The discussion was limited to reviewing the FY 2017-18 budgets for the general fund and the fire fund.

Supervisor Major discussed the difference between general fund estimated revenues and estimated expenditures for FY 2017-2018, requiring an estimated transfer to fund amount of \$30,174. Supervisor Major expressed his desire to reduce this amount through more accurate budget estimation. Trustee Parent advised that he too thought the budget could be improved, and had reviewed the budget and thought there were opportunities to reduce the estimated transfer to fund amount by approximately \$27,000 by improving estimated expenditures.

The general fund FY 2017-2018 preliminary budget was reviewed and estimated expenditures revised to reduce the estimated transfer to fund amount to \$5,509. General fund estimated revenues are \$198,100 with estimated expenditures of \$198,100.

The fire fund FY 2017-2018 preliminary budget was reviewed and revised to balance expected expenditures with expected revenues. Fire fund estimated revenues are \$51,610 with estimated expenditures of \$51,610.

The Township Board will hold a Public Hearing on March 14, 2017 at 6:30 PM at the Greenbush Township Hall to accept public comment on the proposed budgets. A Public Notice announcing the scheduled Public Hearing, as well as the location of a copy of the proposed budgets available for public inspection, will be published in the Alcona County Review on March 08, 2017.

VII. New Business

Treasurer Dailey requested that the Township Zoning Administrator drop off Pay and Expense Report as well as completed Land Use Permits and receipts to the Treasurer's Office no later than the last day of the month. This will provide for timely deposits of receipts.

VIII. From the Floor

No public comments.

IX. Adjournment

Supervisor Major adjourned the meeting at 10:54 pm.

Minutes submitted by Supervisor Major at the March 14, 2017 Regular Township Board Meeting.

Motion made by Trustee Parent and second by Treasurer Dailey to approve the minutes as written. All were in favor, minutes approved.