

## MINUTES

### TOWNSHIP OF GREENBUSH REGULAR BOARD MEETING

1. Super. Major called meeting to order at 6:00 p.m. on Oct. 8, 2024 0 guests were present, all joined in the Pledge of Allegiance.
2. Roll call –  
Present: Trustee Steve Franks, Trustee Mark Parent, Clerk Shannon Story, Treasurer Theresa Kehoe, Supervisor C. Lee Major  
Absent: none  
Also in attendance: Zoning Administrator Kerry Scott, County Commissioner Carolyn Brummund
3. Agenda –  
Motion to approve the agenda as submitted – Trust. Parent/Super. Major, all ayes - motion carried
4. Minutes –
  - a. Budget Meeting Mar. 12, 2024 – Budget Public Hearing – table until Nov. meeting
  - b. Regular Meeting Aug. 13, 2024 – change lice to license and Clerk Story/Treas. Kehoe 10.f.  
Motion to approve Aug. 13, 2024 regular meeting as amended – Treas. Kehoe/Trust. Franks, all ayes, Major abstain– motion carried
  - c. Regular Meeting Sept. 10, 2024 – table until Nov. meeting

(Assessor Nancy Schwickert arrived 6:19)

Guest arrived 6:21

5. Public Comments – opened 6:22 – none - closed 6:23 p.m.
6. Financial Report – Treasurer Kehoe – General Fund PNC \$28,261.55, General Fund HCB \$489,962.89, Fire Fund \$240,375.09, Road Fund \$324,207.48, Prince Drive Fund \$17,390.01, all revenues reported, all CD's were reported on  
Motion to accept the September 2024 financial report and place on file for audit - Trust. Franks/Trust. Parent - roll call vote, Story-aye, Parent-aye, Kehoe-aye, Franks-aye, Major-aye - motion carried
7. Presentation of Bills & Budget – Clerk Story  
General Fund payroll 25007-25021 \$4,995.09 - bills 25001-25006, 20057-20059, 20063 & 20068, E-881-E887 \$22,880.18  
Fire Fund payroll 1354-1365 \$6,507.81- bills ck# 1348-1353, E175 & E177 \$23,643.03  
Road Fund- 1041-1044 \$69,274.00  
Prince Drive- none  
Motion to pay the Sept. 2024 bills as presented – ~~Treas. Kehoe~~ Super. Major/Trust. Franks – roll call vote - Trust. Parent-aye, Treas. Kehoe- aye, Clerk Story-aye, Trust. Franks-aye, Super. Major-aye - motion carried

8. Miscellaneous Reports-
  - a. Planning Commission- Tony Przybylinski – Clerk Story dispersed recommended fees chart, discussed AirBNB proposed language change
  - b. OWAA – Dave Dailey- absent
  - c. County Commissioner- Sunday October 20<sup>th</sup> not really opening but calling it a muddy boots tour; 21<sup>st</sup> presentation on myloxin at 3:00 at commissioner’s room; 2025 budgets are being worked on; new opioid project being worked on
  - d. Constable – Bill Beatty-absent
  - e. Fire Chief – Steve Franks – 3 fire call, 13 medical calls; 3-1 has new fire hose; 50% reimbursement received
  - f. Hall Rental – CLIB Fri 11<sup>th</sup>
  - g. GRAC- playground equipment and insurance discussed, discussed new playground equipment
  - h. Zoning Administrator – discussed short term rentals, one change to the new zoning ordinance proposed language; reported zoning issues, and land use permits and complaints; Poor Farm was given 30 days until attorney takes over; some discussion Motion to authorize the Zoning Administrator to work with the Township Attorney on ongoing nuisance issues at 2705 Poor Farm Road – Super Major/Trust. Franks - roll call vote, Kehoe-aye; Franks-aye, Story-aye, Parent-aye, Major-aye – motion carried Special Meeting to be set for Oct. 15, 2024 at 6:30 at the hall
  - i. Assessor – Nancy Schwickert – certification class completed; Lake Street discussed with Jesse Campbell, new signs should read Lake Ave
9. Correspondence – none
10. Pending Business –
  - a. American Rescue Plan- no update
  - b. Action items – not updated, Super Major will send to Treas. Kehoe
  - c. Cougar software – should be using for the Oct. meeting
  - d. Website updates – Clerk Story will get minutes to Mike
  - e. March 31 FY 2022 audit – corrective action letter was emailed to all board members
  - f. Security / Door proposals – Linwood Glass looked at them, waiting on a bid
  - g. Insurance, parks – previously discussed; call Assured partners about camera’s being installed by non-licensed and non-insured person/company
11. New Business – none
12. Public Comments – opened 8: 16p.m.– resident Robert Kaiser is interested in any open position that he can help with for the Township – closed 8:19 p.m.
13. Meeting adjourned at 8:19 p.m.

Shannon Story

Township of Greenbush Clerk

Note: Published prior to board approval – Next regular scheduled meeting Tuesday, Nov. 12, 2024 at 6:00 p.m.