

MINUTES

TOWNSHIP OF GREENBUSH REGULAR BOARD MEETING

1. Supervisor Major called meeting to order at 6:00 p.m. on May 14, 2024 0 guests were present, all joined in the Pledge of Allegiance.
2. Roll call –
Present: Clerk Shannon Story, Treasurer Theresa Kehoe, Trustee Mark Parent, Trustee Franks, Supervisor C. Lee Major
Absent: none
Also in attendance: Zoning Administrator Kerry Scott
3. Agenda – remove 4. a. from minutes and renumber; 8.g. remove closed, review minutes
Motion to approve May 14, 2024 agenda as revised – Clerk Story/Super. Major, all ayes, Treas. Kehoe absent - motion carried
4. Minutes –
 - a. Budget Meeting Mar. 12, 2024 – Budget Public Hearing – table until June meeting
 - b. Regular Meeting Mar. 12, 2024 – 3. first item on agenda add General Appropriations Act; 5. last item add Klink to Rob; 11.b Supervisor Salary is 11,880.00; 6. add PNC to first General Fund; add budget amendment to Clerk report before last motion
 - c. Regular Meeting April 9, 2024 – also in attendance Deputy Treasurer Pat Dailey & Carolyn Brummund; 3. first item should be 4 not 14 and add 11. B road board & Yukon; 4.a. report was given by Deputy Treas. P. Dailey; separate 7. Clerk report and add moved up item 11.b.; 9. Treas. Kehoe absent not Dailey
Motion to approve April 9, 2024 minutes as amended – Treas. Kehoe / Trust. Parent – all ayes, motion carried
5. Public Comments – opened 6:26 - none - closed 6:27 p.m.
6. Financial Report – Treasurer Kehoe – General Fund PNC \$306,624.84, General Fund HCB \$151,201.42, Fire Fund \$229,487.81, Road Fund \$213,889.79, Prince Drive Fund \$18,415.02; revenues and CD information reported was reported on
Motion to accept April 2024 financial report and place on file for audit - Clerk Story/Trust. Franks- roll call vote, Parent-aye, Franks-aye, Kehoe-aye, Story-aye, Major-aye - motion carried
7. Presentation of Bills & Budget – Clerk Story
General Fund payroll 19891-19904 \$5,391.50 - bills 19877-19890, E836-E842 & (2) E-pay \$8,084.12, 2 credit card payments \$135.97; some discussion, check for Steve Ashford will be made when he contacts Clerk Story, check's 19873 to Northern Assessing, 19874 to NEMCOG; need to pay Mike Sutter
6:47 Kerry Scott arrived
6:52 guest arrived

Fire Fund payroll 1321 \$500.91 - bills 1322-1323, E165-E166 \$1,632.45; some discussion on skipped checks

Road Fund- none

Prince Drive- none

Budgets were discussed, General & Fire need work because everything comes out of 1 fund now, Clerk Story will be working with Treasurer Kehoe to get it fixed.

Motion to pay the bills as presented - Trust. Parent/Trust. Franks – roll call vote - Clerk Story-aye, Treas. Kehoe- aye, Trust. Franks-aye, Trust. Parent-aye, Super. Major-aye - motion passed

Election went good, turned into losco County courthouse; looking for the surrender form for pension, brought a new one to redo.

(Clerk Story left @ 7:28 p.m.)

8. Miscellaneous Reports-

- a. Planning Commission- Tony Przybylinski – gave report on Sunny Bunns special meeting to rezone from R1 to commercial that owner did not attend; AirBNB ordinance change was discussed, ZA Kerry Scott will give more information; ZBA meeting will be held to discuss a garage that was permitted; class will be attended by planning and zoning board of appeals members; still need having a special meeting for a special land use permit for industrial property to do extraction

b. OWAA – Dave Dailey- absent

c. County Commissioner- absent

d. Constable – Bill Beatty-absent

- e. Fire Chief – Steve Franks –3 fire calls, 18 medical calls; 3 applications for medical first responders were given to the board to review

Motion to accept Kayleigh Boden, Tim McDonald & John Parsons to the Fire Department Super. Major/Trust. Franks – roll call – Franks-aye, Major-aye, Parent-aye, Kehoe-aye, Story-absent – motion carried

Township clean-up was discussed, 62 properties with 72 loads turned in, \$183.00 brought in for fees & \$110.00 in donations

- f. Hall Rental – rentals for June 1, June 9 & June 22; Trust. Parent mentioned birds still getting in, some discussion

g. GRAC- minutes reviewed

- h. Zoning Administrator – Kerry Scott gave her report on permits, blight issue on Poor Farm Road, discussions, phone calls and complaints reported on; discussed further on AirBNB ordinance to be submitted, will submit to the attorney for further review

(guest(s) & Tony P. left)

- i. Assessor – Nancy Schwickert – 4029 will be done, some discussion; Board of Review class discussed; Dave Dailey needs to be reappointed and sworn in

9. Correspondence – Super. Major- Sabrina McGirr correspondence read; NEMCOG check questioned & discussed; Alcona County Road Commission response read, sign will be taken

care of; chloride spread on Yukon, millings will not work, micro millings are not available; Cedar Lake Park floating dock is not repairable, needs hauled away from Gary Abraham's

10. Pending Business –

- a. American Rescue Plan- reporting done, Trust. Franks suggested possible jungle gym and get rid of old play toys & possible speed limit signs; HVAC and forced air and security discussed
- b. Action items – no update
- c. BS&A software / Cougar software – BS&A will not be used, Cougar Software handouts given to the board members and explained, deposit needs made, much discussion
Motion to notify BS&A regarding our previous interest in the BS&A cloud contract that we are no longer interested and put a stop payment on check number 19603 for \$11,280.00 issued July 13, 2023 - Treas. Kehoe/Super. Major – roll call – Kehoe-aye, Parent-aye, Major-aye, Story-absent, Franks-aye – motion carried
Motion to enter into a contract with Computer Team, Inc to do the data conversion for QuickBooks, 3 fiscal years of history and the current fiscal year to date for the cost not to exceed \$17,340.00 - Treas. Kehoe/Trust. Franks – roll call – Franks-aye, Story-absent, Major-aye, Parent-aye, Kehoe-aye – motion carried
Motion to enter into 1 year contract with Cougar Mountain Software to utilize general ledger, accounts payable, payroll and bank reconciliation starting following the successful migration of QuickBooks data not to exceed \$13,300.00 - Treas. Kehoe/Super. Major – roll call - Kehoe-aye, Parent-aye, Major-aye, Clerk-absent, Franks-aye – motion carried
- d. Website updates/townshipofgreenbush.com domain – still updating, need to start paying Mike Sutter monthly, still needs some minutes and finalize some small items
- e. Huron Community Bank Township Credit Cards- all have received and Shannon is trying to get rid of Bank of America cards, Beyond Etcetera payments need to stop
- f. March 31, 2023 audit- copy of corrective action plan to the board, FY22-23

(9:03 Clerk Story returned)

- g. HVAC at Township Hall – previously discussed
- h. Pension updates- Treas. Kehoe has taken care of

11. New Business –

- a. Resolution to Michigan Class – Treas. Kehoe explained the difference between Michigan Class and CD's, some discussion, reviewed what we could have earned last year if we would have switched then; board is to review the resolution before June meeting

12. Public Comments – opened 9:30 p.m.– none – closed 9:31 p.m.

13. Meeting adjourned at 9:31 p.m.

Shannon Story

Township of Greenbush Clerk

Note: Published prior to board approval – Next regular scheduled meeting Tuesday, June 11, 2024 at 6:00 p.m.