

MINUTES  
TOWNSHIP OF GREENBUSH REGULAR BOARD MEETING

1. Super. Major called meeting to order at 7:00 p.m. on Sept. 14, 2023 0 guests were present, all joined in the Pledge of Allegiance.
2. Roll call –  
Present: Supervisor C. Lee Major, Trustee Mark Parent, Treasurer Pat Dailey, Clerk Shannon Story, Trustee Steve Franks  
Absent: none  
Also in attendance: Deputy Clerk Ruth Daniel, County Commissioner Carolyn Brummund, Deputy Treas. Theresa Kehoe, Assessor Nancy Schwickert, OWAA/CLIB Dave Dailey and Zoning Administrator Kerry Scott
3. Agenda – add 11. a. Poverty exemption resolution  
Motion to approve the agenda as amended – Super. Major/Trust. Franks – all ayes - motion carried
4. Minutes –
  - a. Regular Meeting Aug. 8, 2023 – 6. clarify HCB fund to General Fund checking at HCB; 9. second line Franks not Parent  
Motion to approve Regular Meeting minutes from June 13, 2023 as amended from ~~Aug~~ Aug. 8, 2023 – Clerk Story/Trust. Franks - all ayes - motion carried
5. Public Comments – opened 7:10 – Dave Dailey stated he was sorry he missed the Fire Dept. chicken BBQ but heard it was great - closed 7:11 p.m.
6. Financial Report – Treasurer P. Dailey – General Fund \$244,551.25, Fire Fund \$209,896.72 Road Fund \$153,107.24, Prince Drive Fund \$20,469.38, General Fund checking at HCB \$151,000.45; revenues reported, CD balances reported, exchanged CD info was reported; Treas. Dailey read letter of resignation as Township Treasurer as of Oct. 31, 2023 12:00 p.m. and recommended her Deputy Theresa Kehoe to be appointed in her place, much discussion  
Motion to accept Treas. Dailey’s letter of resignation with regrets – Super. Major/Trust. Franks - roll call vote, Franks-aye, Parent-aye, Story-aye, Dailey-aye, Major-aye - motion passed  
Motion to accept the financial report as presented and place on file for audit – Super. Major/Clerk story - roll call vote, Parent-aye, Dailey-abstain, Story-aye, Franks-aye, Major-aye - motion passed  
Much discussion about how to appoint a new treasurer to fulfill the remaining term of the resigning Treas. Dailey, will discuss more at October meeting, Theresa Kehoe submitted a resume at the beginning of the meeting and she stated her interest and highlighted her credentials the board

7. Presentation of Bills & Budget – Clerk Story  
General Fund payroll 19642-19660 \$5,439.26, bills 19503, 19622-19633, 19637, 19638, 19661-19668 & E753-E759 \$24,244.51 (19622-19633 & 19637 reported last month), 4cc payments \$874.67. Fire Fund payroll 3052 \$502.04, bills 3051 & E142-E144 \$13,678.99, 1cc payment \$129.98  
Motion to pay the bills as presented – Super. Major/Treas. Dailey – roll call vote, Parent-aye, Story-aye, Franks-aye, Dailey-aye, Major-aye - motion passed
8. Miscellaneous Reports-
  - a. Planning Commission- Tony Przybylinski – absent, minutes reviewed and Clerk Story reported that the planning commission wants to change the wording in the ordinances for short term rental, the PC would like to know contact attorney if ok with the board, Zoning Administrator Kerry Scott is check other Alcona County ordinances and will report back to the PC; Super Major asked ZA Kerry Scott about separating code enforcement from the ZA position, she stated she is doing good with both but will let the board know if she is overwhelmed
  - b. OWAA – Dave Dailey- reported all improvements that have been done and are being done; Super Major asked about launch program, no update to report
  - c. County Commissioner- submitted report to the board members
  - d. Constable – Bill Beatty – absent
  - e. Fire Chief – Steve Franks – 3 fire call, 20 medical calls; salesman for bunker gear coming; electric vehicle class to be attended
  - f. Hall Rental – C. Lee Major – updated board with rentals
  - g. GRAC- reviewed minutes
  - h. Zoning Administrator – Kerry Scott – 12 land use permits reported; land split for new subdivision questioned road maintenance, advised to contact Alcona County Road Commission; complaints reported
  - i. Assessor – Nancy Schwickert – Assessing records audit had 3 deficiencies, 1) signature page from trained BOR member, 2) asset test clarification of acreage coverage,
9. Correspondence – Super. Major reported
10. Pending Business –
  - a. Summons & Complaint- mediation Aug. 23, 2023 and status conference Sept. 12, 2023
  - b. American Rescue Plan- final date for submissions Dec. 31, 2024
  - c. Action items – no update
  - d. BS&A software – Treas. Dailey and Clerk Story received updated contract
  - e. Beyond Etcetera contact – not updating, building a new website
  - f. Website updates – being done with new website
  - g. townshipofgreenbush.com domain – has been secured and new site is being built
  - h. March 30, 2022 audit – audit being done Sept. 14, 2023
  - i. Huron Community Bank Township Credit Cards- no update
  - j. Outdoor Johns – Pro Lawn Care has taken them down and filled, remove
11. New Business –

a. Poverty exemption resolution- change to Resolution 2022-1109.001, 6) a) second line after footprint “any land in excess of five (5) acres will be considered an asset”

Motion to approve Resolution 2023-0912.001 Township of Greenbush Board Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test with changes as read – Clerk Story/Treas. Dailey – roll call vote, Parent- aye, Major-aye, Franks-aye, Story-aye, Dailey-aye, motion carried

12. Public Comments – opened 9:18 p.m. – Dave Dailey was sorry to miss Fire Dept. chicken BBQ but heard that it went well; Carolyn Brummund stated we have all been blessed to have Treas. Dailey and she will be missed: Treas. Dailey would like the board to look at separate phone for the board officials so that 1) they can be transferred to the newest person to take over that position and reminded about personal use of electronics and FOIA requests, also expressed that it has been a pleasure working with this board; Dave Dailey said that he has witnessed the great job that Theresa Kehoe has done as the Deputy Treasurer; - closed 9:29 p.m.

13. Meeting adjourned at 9:29 p.m.

Shannon Story

Township of Greenbush Clerk

cc: Board/Attorney

Note: Published prior to board approval – Next regular scheduled meeting Tuesday, Oct. 10, 2023 at 7:00 p.m.