

## MINUTES

### TOWNSHIP OF GREENBUSH REGULAR BOARD MEETING

1. Super. Major called the meeting to order at 6:00 p.m. on October 14, 2025, 0 guests present, all joined in the Pledge of Allegiance.
2. Roll call –  
Present: Treasurer Theresa Kehoe, Trustee Steve Franks, Supervisor Major, Trustee Mark Parent, Clerk Shannon Story  
Absent: none  
Also in attendance: Zoning Administrator Kerry Scott, County Commissioner Carolyn Brumund
3. Agenda –  
Motion to approve the agenda as submitted – Trust. Franks/Trust. Parent - all ayes – motion carried
4. Minutes –
  - a. Regular meeting August 12, 2025 – change the date to Aug 12  
Motion to approve the Aug. 12, 2025 meeting as amended – Treas. Kehoe / Trust. Parent – all ayes - motion carried
  - b. Regular meeting Sept. 09, 2025 – table to November
  - c. Special meeting Sept. 23, 2025 – table to November
5. Public Comments – opened – none - closed p.m.
6. Financial Report – Treasurer Kehoe – General Fund HCB \$291,134.69, Fire Fund \$64,834.09, Road Fund \$46,850.70, Prince Drive Fund \$14,084.64, revenues for each fund were reported, packets were supplied and reviewed, Michigan Class balances were reported  
Motion to accept the financial report and place on file for audit – Trust. Franks/ Trust. Parent - roll call vote, Story-aye, Kehoe-aye, Parent-aye, Franks-aye, Major-aye - motion carried
7. Presentation of Bills & Budget – Clerk Story  
General Fund: payroll- 25403-25413 \$5,082.94; void 25394; bills & ACH 25390-25402, 25414-25415 & E980-E985 \$14,946.35; credit card payment E 979 \$614.71  
Fire Fund: payroll 1451-1467 \$8,272.06; void 1469; bills & ACH 1468,1470-1471 & E206-207 \$3,077.79; credit card payment E205 \$698.03  
Road Fund: 1048 \$172.73  
Prince Drive: none  
Motion to pay the bills as presented – Treas. Kehoe/Trust. Parent - roll call vote - Parent-aye, Story-aye, Franks-aye, Kehoe-aye, Major-no - motion carried  
Review Budgets –
  - Miscellaneous Reports-
    - a. Planning Commission- Tony Przybylinski – absent
    - b. OWAA – Dave Dailey- absent
    - c. County Commissioner - Carolyn Brummund – report submitted; CLIB is working on the 2026 budget; Treas. Kehoe asked about new security at the County Courthouse, some explanation
    - d. Constable – Tim Giannetti- all compliant  
(6:54 Jodi Breault arrived)
    - e. Fire Chief – Steve Franks – 3 fire calls, 21 medical calls, training being done, 10-1 is getting some work done; submitted 2 new fire fighters to the board  
Motion to approve Michael Dunton and Allen Kay to the Fire Department Clerk Story / Super. Major – roll call vote – Kehoe-aye, Franks-aye, Parent-aye, Story-aye, Major-aye – motion carried
    - f. Hall Rental – no upcoming rentals

- g. GRAC- Jodi Breault reported that she has talked with the playground equipment company and they should be installing it any day; minutes were reviewed; some discussion about the changing room/bath house at Cedar Lake Park  
Motion to demolish the changing room at Cedar Lake Park and ask GRAC to obtain 3 bids to complete the demo - Super. Major / Trust. Franks – roll call vote – Kehoe-aye, Story-aye, Parent-aye, Franks-aye, Major-aye – motion carried
- h. Zoning Administrator – gave her report to the board - 6 land use permits reported; would like the short-term rental agreement to be on the website; another local township requested our fee schedule
- i. Assessor – Nancy Schwickert – land value studies
- 8. Correspondence –  
(7:22 Kerry Scott left)  
(7:23 Jodi Breault left)
- 9. Pending Business –
  - a. American Rescue Plan- final report not due yet
  - b. Action items – no update
  - c. FOIA request policy – no update
  - d. Hotspot – Mike’s Computer repair is still working on it with Super. Major
  - e. Outhouses – no update
  - f. Speed limit on Main Street – Super. Major will get more info
  - g. ESTA – no info to update, other townships that have been contacted have not made a move on it
  - h. Pension fee update – after more research the monies due for interest on general fund are \$573.40 and on the fire fund are \$183.18  
Motion to pay Brighthouse \$756.52 for interest missed on pension deposits – Treas. Kehoe / Super. Major – roll call vote – Parent-aye, Major-aye, Story-aye, Franks-aye, Kehoe-aye – motion carried
- 10. New Business – none
- 11. Public Comments – opened 7:32 p.m. - none - closed 7:33 p.m.
- 12. Meeting adjourned at 7:33 p.m.

Shannon Story

Township of Greenbush Clerk

Note: Published prior to board approval – Next regular scheduled meeting Tuesday, November 11, 2025 at 6:00 p.m.