

Township of Greenbush
Alcona County, MI
Township Board of Trustees
Regular Meeting Minutes – February 10, 2026

1. Call to Order

- a. Supervisor Major called to order the regular meeting of the Greenbush Township Board of Trustees (Board) at 6:00 pm on February 10, 2026 at the Greenbush Township Hall. Supervisor Major led the Pledge of Allegiance.

2. Roll Call

- a. Supervisor Major conducted a roll call. Board members present: Trustee Steve Franks, Supervisor Major, Trustee Parent, and Treasurer Kehoe. Clerk Story was absent. There was a quorum. Zoning Administrator Kerry Scott and County Commissioner Carolyn Brummund were also present.

3. Agenda

- a. Motion by Trustee Parent, seconded by Trustee Franks to accept the agenda as presented. Motion carried.

4. Approval of Minutes from Last Meeting

- a. Regular Meeting – December 9, 2025. Motion by Trustee Franks, second by Trustee Parent to accept December 9, 2025 minutes as presented. Motion carried.
- b. Regular Meeting – January 13, 2026. Motion by Trustee Parent, second by Treasurer Kehoe to accept January 13, 2026 minutes as presented. Motion carried.
- c. Special Meeting - January 17, 2026.
 - i. Revised item 3 to show Trustee Franks motioned and Treasurer Kehoe seconded to approve the agenda as submitted.
 - ii. Revised item 4 to show first public comment period opened at 6:03pm.
 - iii. Revised item 7 to show second public comment period opened at 9:05 pm and closed at 9:06pm.
 - iv. Revised item 8 to show meeting adjourned at 9:06 pm.

Motion by Supervisor Major, second by Trustee Franks to accept January 17, 2026 minutes as amended. Motion carried.

5. Public Comment – First

- a. The first public comment period was opened at 6:32 pm. There were no public comments. The first public comment period was closed at 6:33 pm.

6. Financial Report

- a. Treasurer Kehoe advised Beverlee Smith shared her resume with Treasurer Kehoe and expressed interest in becoming involved in the township government. Treasurer Kehoe advised that John Brennor contacted Treasurer Kehoe and offered his assistance as a Certified Public Accountant to the township.
- b. Treasurer Kehoe presented the financial report:

Fund	Balance, \$	MI CLASS Balance, \$
General	271,352.13	521,048.47
Fire	95,664.92	316,723.39
Road	144,646.29	470,368.11
Prince Drive	13,144.10	N/A

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Motion by Trustee Parent, seconded by Trustee Franks to accept the financial report as submitted and place on file for audit. Roll call vote: Trustee Franks – yes, Supervisor Major – yes, Trustee Parent – yes, Treasurer Kehoe – yes, Clerk Story – absent. Motion carried.

7. Presentation of Bills and Budget

- a. Treasurer Kehoe reviewed bills:

Fund	Payroll Total, \$	Bills & ACH Total, \$
General	5,235.02	7,299.21
Fire	515.91	5,001.72
Road	N/A	0
Prince Drive	N/A	0

Motion by Trustee Franks, seconded by Trustee Parent to pay January 2026 bills as presented. Roll call vote: Trustee Franks – yes, Supervisor Major – yes, Trustee Parent – yes, Treasurer Kehoe – yes, Clerk Story – absent. Motion carried.

Budgets for General, Fire, Road, and Prince Drive were reviewed. There were no cost centers expenditures exceeding budgeted amounts.

8. Miscellaneous Reports

- a. Planning Commission - No report
- b. Zoning Administrator
- i. Report provided by Zoning Administrator Scott. No Land Use Permit for January 2026. Zoning Administrator Scott reported on court hearing regarding fence and yard concerns on Sal Drive and other items.
 - ii. Trustee Franks mentioned he received a call regarding insurance funds held in escrow by the township following a fire.
- c. OWAA
- i. Trustee Franks, OWAA Representative advised he attended his first meeting as representative and was sworn in on January 15, 2026. Meeting items included snow plowing, runway lighting, drain repairs, upcoming conference in Ann Arbor, and purchase of friction tester for runway.
- d. Constable
- i. Report provided by Constable Giannetti
- e. County Commissioner
- i. Commissioner Brummund provided and reviewed her report including information and draft letter of support to MDNR regarding PANO wildfire detection system. Commissioner Brummund asked the board and individuals to consider sending the letter of support to MDNR.
- f. Fire Chief
- i. Report provided by Fire Chief Steve Franks. For January 2026: 2 fire calls and 19 First Responder calls. Advised 2 new scene lights were purchased to carry on 3-1.
 - ii. Treasurer Kehoe asked about Fire Department’s BP gas card. Fire Chief Franks advised he was working on it although it was difficult, hopeful that a new account can be established. Treasurer Kehoe advised she would check with Huron Community Bank regarding a fuel card for the Fire Department.

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- g. Hall Rental
 - i. Report provided by Supervisor Major
- h. GRAC - No report
- i. Assessor - No report

9. Correspondence

- a. Treasurer Kehoe shared a water report for the township hall, MTA Principles of Governance resolution request, and Beverlee Smith's resume as previously mentioned.

10. Pending Business

- a. American Rescue Plan Act
 - i. Supervisor Major advised final report likely due
- b. Action items - No update
- c. FOIA request policy - No update
- d. Hotspot – Supervisor Major to proceed with return
- e. Outhouses – Supervisor Major to follow up
- f. Speed limit on Main Street – Supervisor Major to follow up with Road Commission on moving radar sign from Lake to Lake to Cedar Lake Drive
- g. ESTA – waiting on response from Township Attorney, Supervisor Major to follow up
- h. Park play equipment/extra soil – no update
- i. Cedar Lake Park bath house bids – Board still waiting on copy of current Pro Care Lawn Care contract from Clerk Story for review.
- j. BOR – Supervisor Major to work with Township Attorney on agreement with Mikado for joint BOR
- k. Microsoft/Adobe – no update

11. New Business

- a. Clerk Story submitted her letter of resignation effective February 28, 2026. Motion by Supervisor Major, seconded by Trustee [Franks](#) to accept Clerk Story's letter of resignation effective February 28, 2026. Roll call vote: Trustee Franks – yes, Supervisor Major – yes, Trustee Parent – yes, Treasurer Kehoe – yes, Clerk Story – absent. Motion carried.

Treasurer Kehoe advised she would work with Clerk Story to obtain records and pay bills before resignation effective date. Additional discussion regarding options to fill Clerk position.

Board decided to hold special meeting on February 17, 2026 at 6:00 pm at township hall to review draft General Appropriations Act for Fiscal Year 2026-27 and any other business needed.

- b. (Pulled up to follow approval of the agenda) Alcona County Emergency Medical Services Director Scott Rice made presentation to the board regarding a Michigan Economic Development Corporation grant opportunity for generators to townships and businesses. Director Rice answered board questions and advised he would forward additional agreement information when available.

12. Public Comment – Second

- a. The second public comment period was opened at 7:45 pm. There were no public comments. The second public comment period was closed at 7:46 pm.

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13. Adjournment

- a. There being no further business to conduct Supervisor Major declared the meeting adjourned at 7:46 pm.

Minutes prepared by Supervisor Major on March 9, 2026. Minutes approved on March 10, 2026.