

Township of Greenbush
Alcona County, MI
Township Board of Trustees
Special Meeting March 17, 2026 - MINUTES

1. Call to Order

Supervisor Major called the meeting to order at 5:00 pm at the Greenbush Township Fire Department Hall and led in the Pledge of Allegiance. Note the power was out at the Township Hall so the meeting location was moved across Campbell Street to the Fire Hall. A notice was posted at the Township Hall and Supervisor Major checked the area about the Halls to advise anyone interested the location had changed. There was nobody in the area to notify about the change of location.

2. Roll Call

Supervisor Major conducted a roll call. The following board members were present: Supervisor Major, Treasurer Kehoe, Trustee Franks, and Trustee Parent. The Clerk position is vacant. All board members were present; there was a quorum present.

3. Agenda

The agenda was amended to add item 7.1 – Township Hall Standby Generator. Motion by Trustee Franks, seconded by Treasurer Kehoe to accept the agenda as amended. Motion carried.

4. Approval of Minutes from Last Meeting

a. Regular board meeting – March 10, ~~2025~~2026. Tabled until next meeting.

5. Public Comment – First

Opened at 5:05 pm. There were no public comments. Closed at 5:06 pm.

6. Budget Public Hearing

The special meeting was recessed at 5:15 pm to hold the budget public hearing. The special meeting reconvened at 5:21 pm.

7. New Business

Supervisor Major read aloud the statement “***NOW, THEREFORE BE IT RESOLVED THAT: The Township of Greenbush will levy the maximum authorized millage rates allowed for tax year 2026-2027.***”

a. Fiscal Year 2026-2027 Budgets

The proposed Fiscal Year 2026-2027 budgets for the General, Fire, Road, and Prince Drive Special Assessment District were reviewed.

b. Fiscal Year 2026-2027 General Appropriations Act

Supervisor Major read aloud the proposed Fiscal Year 2026-2027 General Appropriations Act. Motion by Supervisor Major, seconded by Treasurer Kehoe to adopt the Township of Greenbush Fiscal Year 2026-2027 General Appropriations Act Resolution 20260317.001 by reference as read. Roll call vote: Supervisor Major – yes, Trustee Franks – yes, Trustee Parent – yes, Treasurer Kehoe – yes. Clerk – vacant. Motion carried, resolution adopted.

c. Salary Resolutions

i. 20260317.002 Township of Greenbush Resolution to Establish Township Officers Salary for Trustees. Motion made by Supervisor Major, seconded by Treasurer Kehoe to adopt resolution 20260317.002 establishing Trustee salary at \$2,160. Roll call vote: Treasurer Kehoe – yes, Trustee Parent – yes, Trustee Franks – yes, Supervisor Major – yes. Clerk – vacant. Motion carried, resolution adopted.

ii. 20260317.003 Township of Greenbush Resolution to Establish Township Officers Salary for Treasurer. Motion made by Trustee Parent, seconded by Supervisor Major to adopt resolution 20260317.003 establishing Treasurer salary at \$17,061. Roll call

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- vote: Treasurer Kehoe – yes, Trustee Parent – yes, Trustee Franks – yes, Supervisor Major – yes. Clerk – vacant. Motion carried, resolution adopted.
- iii. 20260317.004 Township of Greenbush Resolution to Establish Township Officers Salary for Clerk. Motion made by Trustee Parent, seconded by Trustee Franks to adopt resolution 20260317.004 establishing Clerk salary at \$17,061. Roll call vote: Supervisor Major – yes, Trustee Franks – yes, Trustee Parent – yes, Treasurer Kehoe – yes. Clerk – vacant. Motion carried, resolution adopted.
- iv. 20260317.005 Township of Greenbush Resolution to Establish Township Officers Salary for Supervisor. Motion made by Trustee Franks, seconded by Trustee Parent to adopt resolution 20260317.005 establishing Supervisor salary at \$13,008. Roll call vote: Treasurer Kehoe – yes, Trustee Parent – yes, Trustee Franks – yes, Supervisor Major – yes. Clerk – vacant. Motion carried, resolution adopted.
- d. Remove Shannon Story from Township Accounts
- i. Motion by Treasurer Kehoe, seconded by Trustee Franks to remove Clerk Shannon Story and Deputy Clerk Sarah Travis as signers from all township checking accounts due to resignation of Clerk Story. Roll call vote: Treasurer Kehoe – yes, Trustee Parent – yes, Trustee Franks – yes, Supervisor Major – yes. Clerk – vacant. Motion carried.
- ii. Motion by Treasurer Kehoe, seconded by Trustee Franks to remove Patricia Dailey as Deputy Treasurer and signer and add Rose Butkovich as Deputy Treasurer and signer on all township checking accounts due to resignation of Patricia Dailey. Roll call vote: Supervisor Major – yes, Trustee Franks – yes, Trustee Parent – yes, Treasurer Kehoe – yes. Clerk – vacant. Motion carried.
- e. Missing Township Employee W2s
Treasurer Kehoe advised Shannon Story was expected to deliver missing W2s for two township appointees soon. Treasurer Kehoe will obtain W2s and distribute.
- f. Clerk Position
Discussion regarding letter of interest received. Per public notice, deadline for interested persons is March 20, 2026. Supervisor Major called a special meeting for March 31, 2026 at 5:00 pm at the township hall to address filling the Clerk position.
- g. MEDC Generator
Motion by Supervisor Major, seconded by Trustee Franks to decline agreement with Alcona County regarding generator offered through Michigan Economic Development Corporation Community Development Block Grant Urgent Need Program. Motion carried.
- h. Early Voting Agreement w/ County of Alcona
Motion by Treasurer Kehoe, seconded by Trustee Franks to accept Early Voting Agreement from the County of Alcona as presented. Roll call vote: Treasurer Kehoe – yes, Trustee Parent – yes, Trustee Franks – yes, Supervisor Major – yes. Clerk – vacant. Motion carried.
- i. Planning Commission Resignation
Motion by Supervisor Major, seconded by Treasurer Kehoe to accept Wayne Muncie resignation from the Planning Commission with regret. Motion carried. Wayne Muncie has been an invaluable member of the Planning Commission for more than 13 years.
- j. Planning Commission Appointments
Letter of interest to fill member vacancy on Planning Commission dated March 17, 2026 received from Shannon Story. Township Board will publish notice inviting interested

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persons to respond no later than April 6, 2026 at 5:00 pm. No appointments made pending response to published notice.

k. Spencer Park Rental Agreement

Discussion on proposed rental agreement. Supervisor Major to draft resolution on park rental policy and agreement for further discussion.

l. Township Hall Standby Generator

Supervisor Major to develop request for proposal language for Township Hall emergency standby generator and publish.

8. Public Comment – Second

Opened at 6:54 pm. There were no public comments. Closed at 6:55 pm.

9. Adjournment

There being no further business to conduct Supervisor Major declared the meeting closed at 6:55 pm.

Minutes prepared by Supervisor Major on March 20, 2026. Minutes approved on March 31, 2026.