

Township of Greenbush  
Alcona County, MI  
Township Board of Trustees  
Regular Meeting Minutes – January 13, 2026 FINAL

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1. **Call to Order**

- a. Supervisor Major called to order the regular meeting of the Greenbush Township Board of Trustees (Board) at 6:00 pm on January 13, 2026 at the Greenbush Township Hall. Supervisor Major led the Pledge of Allegiance.

2. **Roll Call**

- a. Supervisor Major conducted a roll call. Board members present: Trustee Steve Franks, Supervisor Major, Trustee Parent, and Treasurer Kehoe. Clerk Story was absent. There was a quorum. Zoning Administrator Kerry Scott was also present. There were two guests present (Rose Butkovich and another).

3. **Agenda**

- a. Motion by Trustee Parent, seconded by Trustee Franks to accept the agenda as presented. Motion carried.

4. **Approval of Minutes from Last Meeting**

- a. Motion by Supervisor Major, seconded by Trustee Franks to accept the December 9, 2025 Regular Board Meeting Minutes as amended. Motion failed. Will revisit at next regular Board meeting. Treasurer Kehoe stated she won't table any more meeting minutes. If Clerk Story can't do her job as Clerk she should step down. Trustee Franks and Supervisor Major agreed. Supervisor Major noted December 9, 2025 minutes not available until tonight and reiterated that not having minutes available within eight days after meetings is a violation of State of Michigan Open Meetings Act.

5. **Public Comment – First**

- a. The first public comment period was opened at 6:08 pm.
- b. One guest advised he had called Supervisor Major regarding a hall rental. Supervisor Major advised he got the message and hadn't had time to return the call. Supervisor Major advised the hall rental agreement could be found on the Township website and advised the guest to complete the agreement and return with required additional information per agreement instructions.
- c. The first public comment period was closed at 6:11 pm.

6. **Financial Report**

- a. Treasurer Kehoe introduced Rose Butkovich as potential future Deputy Treasurer.
- b. Treasurer Kehoe presented the financial report:

<b>Fund</b>	<b>Balance, \$</b>	<b>MI CLASS Balance, \$</b>
General	268,434.06	519,351.17
Fire	49,752.77	315,691.65
Road	46,874.29	469,548.08
Prince Drive	14,091.74	N/A

Motion by Trustee Parent, seconded by Trustee Franks to accept the financial report as submitted and place on file for audit. Roll call vote: Trustee Franks – yes, Supervisor Major – yes, Trustee Parent – yes, Treasurer Kehoe – yes, Clerk Story – absent. Motion carried.

Trustee Parent reminded the Board that the State of Michigan Minimum Wage increased as of January 1, 2026.

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---

Treasurer Kehoe reminded the Board that there was previous discussion regarding sending a post card to property owners to remind them of the annual Township cleanup day well in advance.

Motion by Supervisor Major, seconded by Trustee Franks to send postcards to all township property owners regarding 2026 Township cleanup. Roll call vote: Trustee Franks – yes, Supervisor Major – yes, Trustee Parent – yes, Treasurer Kehoe – yes, Clerk Story – absent. Motion carried. Treasurer Kehoe will complete this task.

Discussion regarding Fiscal Year 2026-2027. Will hold Special Meeting on January 27 and February 17, 2026 (if needed) at 6:00 pm at Greenbush Township Hall to work on budget.

**7. Presentation of Bills and Budget**

a. Treasurer Kehoe reviewed bills:

<b>Fund</b>	<b>Payroll Total, \$</b>	<b>Bills &amp; ACH Total, \$</b>
General	4,905.56	1,419.10
Fire	4,879.22	28,366.09
Road	N/A	0
Prince Drive	N/A	950.00

Trustee Parent asked if Brighthouse accounts are current. Treasurer Kehoe advised yes. Supervisor Major asked if Township is up to date with state and federal taxes. Treasurer Kehoe advised a letter was received regarding 2022 federal taxes and an outstanding credit, request for tax return. Treasurer Kehoe advised she was working on response.

Motion by Supervisor Major, seconded by Trustee Parent to pay December 2025 bills as presented. Roll call vote: Trustee Franks – yes, Supervisor Major – yes, Trustee Parent – yes, Treasurer Kehoe – yes, Clerk Story – absent. Motion carried.

Budgets for General, Fire, Road, and Prince Drive were reviewed. There were no cost centers expenditures exceeding budgeted amounts.

**8. Miscellaneous Reports**

- a. Planning Commission - No report
- b. Zoning Administrator
  - i. Report provided by Zoning Administrator Scott. One Land Use Permit for December 2025 and 24 for the year. Fence and yard concerns continue on Sal Drive.
- c. OWAA
  - i. Trustee Franks, OWAA Representative advised he will be attending his first meeting as representative on January 15, 2026.
- d. Constable
  - i. Report provided by Constable Giannetti
- e. County Commissioner - No report
- f. Fire Chief
  - i. Report provided by Fire Chief Steve Franks. For December 2025: 1 fire call and 19 First Responder calls. Engine 3-1 front tires and fuel tank sending unit replaced.
  - ii. Still no BP fuel cards. Clerk Story can not produce a bill for Fire Chief Franks to use to speak with BP card services. Fire Chief Franks advised he was told by BP card

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services that the card was suspended for lack of use and that no application for a new card has been received. Fire Chief Franks advised a Fire Fighter filled up a fire truck and had to pay out of his pocket because there was no charge card available.

- g. Hall Rental
  - i. Report provided by Supervisor Major
- h. GRAC - No report
- i. Assessor - No report

**9. Correspondence**

- a. There was no correspondence to share.

**10. Pending Business**

- a. American Rescue Plan Act
  - i. Supervisor Major advised final report likely due
- b. Action items - No update
- c. FOIA request policy - No update
- d. Hotspot – Supervisor Major to proceed with return
- e. Outhouses – Supervisor Major to follow up
- f. Speed limit on Main Street – Supervisor Major to follow up with Road Commission on moving radar sign from Lake to Lake to Cedar Lake Drive
- g. ESTA – waiting on response from Township Attorney, Supervisor Major to follow up
- h. Park play equipment/extra soil – no update
- i. Cedar Lake Park bath house bids – Board still waiting on copy of current Pro Care Lawn Care contract from Clerk Story for review.
- j. BOR – Supervisor Major to work with Township Attorney on agreement with Mikado for joint BOR
- k. Microsoft/Adobe – no update

**11. New Business**

- a. No new business

**12. Public Comment – Second**

- a. The second public comment period was opened at 7:03 pm.
- b. There were no public comments
- c. The second public comment period was closed at 7:05 pm.

**13. Adjournment**

- a. There being no further business to conduct Supervisor Major declared the meeting adjourned at 7:05 pm.

Minutes prepared by Supervisor Major on January 26, 2026.

Minutes approved on February 10, 2026..