

MINUTES

TOWNSHIP OF GREENBUSH REGULAR BOARD MEETING

1. Clerk Story called the meeting to order at 6:00 p.m. on November 11, 2025, 0 guests present, all joined in the Pledge of Allegiance.
2. Roll call -
Present: Trustee Steve Franks, Trustee Mark Parent, Clerk Shannon Story
Absent: Supervisor Major, Treasurer Theresa Kehoe
Also in attendance: Zoning Administrator Kerry Scott, Assessor Nancy Schwickert
3. Agenda -
Motion to approve the agenda as submitted - Trust. Parent/Trust. Franks - all ayes, Super. Major & Treas. Kehoe absent - motion carried
(6:02 Jodi Breault arrived)
4. Minutes -
(6:04 Treas. Kehoe arrived)
 - a. Regular meeting Sept. 09, 2025 - 10) Treas. Kehoe/Trust. Parent
Motion to approve the minutes from September 09, 2025 as amended- Trust. Parent/
Clerk Story - all ayes, Super. Major absent - motion carried
 - b. Special meeting Sept. 23, 2025 - table to November
Motion to approve the special meeting minutes from September 23, 2025 as submitted-
Trust. Parent/ Treas. Kehoe - all ayes, Super. Major absent - motion carried
 - c. Regular meeting Oct. 14, 2025 - add discussion about GRAC spending limit,
Tammy Kline payroll payment & Fire Department BP credit card to Clerks report
Motion to approve October 14, 2025 meeting minutes as amended - Trust. Parent /
Trust. Franks, all ayes, Super Major absent - motion carried
5. Public Comments - opened 6:19 p.m. - none - closed 6:20 p.m.
6. Financial Report - Treasurer Kehoe - General Fund HCB \$272,187.45, Fire Fund \$55,205.15, Road Fund \$46,858.65, Prince Drive Fund \$14,087.03, revenues for each fund were reported, packets were supplied and reviewed, Michigan Class balances were reported
Motion to accept the financial report and place on file for audit - Trust. Parent/
Clerk Story - roll call vote, Kehoe-aye, Franks-aye, Major-absent, Parent-aye, Story-aye - motion carried
7. Presentation of Bills & Budget - Clerk Story
General Fund: payroll- 25416-25429 \$5,045.83; bills & ACH E989-E994 & 25430, 25432-25444, void 25431 totaling \$8,451.29; questioned Anderson Lawn Care, Clerk Story explained that was the company that made the park compliant for the new equipment
Fire Fund: payroll 1473 \$515.91; bills & ACH 1476 & 1478-1479, void 1474, 1475 & 1477, E208-209 \$3,077.79 totaling \$1,899.84
Road Fund: none
Prince Drive: none
Motion to pay the bills as presented - Treas. Kehoe/Trust. Franks - roll call vote - Kehoe-ayes, Parent-aye, Franks-aye, Major-absent, Story-aye - motion carried
Review Budgets - budgets reviewed
8. Miscellaneous Reports -
 - a. Planning Commission- Tony Przybylinski - absent, minutes supplied for Oct. & Nov. and reviewed
 - b. OWAA - Dave Dailey- absent
 - c. County Commissioner - Carolyn Brummund - absent, report submitted
 - d. Constable - Tim Giannetti- absent, report submitted, all compliant

- e. Fire Chief - Steve Franks - 2 fire calls, 28 medical calls, held trunk-or-treat at the Fire Hall, 20 vehicles participated and about 100 children came through; Certificated from Cam Cavitt were received for the medical first responders
- f. Hall Rental - absent
- g. GRAC- Jodi Breault reported the equipment has been installed with a few adjustments that had to be done to make compliant, still need to remove excess dirt, and equipment that the company installing would not remove; received 1 quote/ interest in removing the bath house at Cedar Lake Park
- h. Zoning Administrator - Kerry Scott - report submitted and reviewed; accessory uses pages were distributed and discussed, must be clarified in the new zoning books
- i. Assessor - Nancy Schwickert - Equalization studies show about 3% increase in agriculture, 0% in commercial, & 11% in industrial & residential
8. Correspondence - Clerk Story received a certificate relating to elections and the return signed contract from the Metro Act (7:14 Kerry Scott & Jodi Breault left)
9. Pending Business -
 - a. American Rescue Plan- no update
 - b. Action items - no update
 - c. FOIA request policy - no update
 - d. Hotspot - no update
 - e. Outhouses - no update
 - f. Speed limit on Main Street - no update
 - g. ESTA - no update
10. New Business -
 - a. Park play equipment / extra soil - Clerk Story report that the new play equipment has been installed but with some extra work due to the ground being non-compliant according to the company installing, when initiated it was discussed that at Cedar Lake Park there was grass where the new slide was to be installed and the swing set was replacing an old one that was in sand, at the time of installation the company installing said they would install but would not remove the boards until it was complaint meaning it had to have 12" thick of sand 6' out from the whole structure on both equipment pieces: Ridley Park had to have the same compliance and more work done for the rocks, see saw, volta and bouncer, much discussion, the understanding was that the company installing the new equipment would remove and dispose of the old equipment but cannot find it in writing, they removed most of it but they would not dispose of the old, looking for a way to get rid of 2 old items at Spencer Park and will most likely reuse the boards from the old swing set at Cedar Lake Park. There is extra soil at Spencer Park that can possibly be used to fill the old outhouses so they can finally be taken done, more research to be done and to be reported next meeting. Clerk Story and Jodi Breault will look back through all emails to see if more info can be found about disposal.
 - b. Cedar Lake Park bath house bids - 3 bids were received and read allowed, permits may need to be obtained so they will be contacted to check on them and resubmit bids
 - c. Board of Review - letter from Nancy Schwickert was supplied and discussed, March Board of review could be combined with Mikado and new appointment/s need to be done at year end 2025, more discussion at December meeting
11. Public Comments - opened 7:45 p.m. - none - closed 7:46 p.m.

12. Meeting adjourned at 7:46 p.m.

Shannon Story

Township of Greenbush Clerk

Note: Published prior to board approval - Next regular scheduled meeting Tuesday, December 09, 2025 at 6:00 p.m.