

Township of Greenbush  
Alcona County, MI  
Township Board of Trustees  
Regular Meeting May 12, 2026 – Minutes

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1. Call to Order

Supervisor Major called the meeting to order at 6:00 pm at the Greenbush Township Hall and led in the Pledge of Allegiance.

2. Roll Call – Conducted by Clerk Curth

The following board members were present:

Clerk Curth conducted a roll call. The following board members were present: Trustee Franks, Supervisor Major, Trustee Parent, Treasurer Kehoe, and Clerk Curth. There was a quorum present. Additionally, Constable Tim Giannetti, County Commissioner Carolyn Brummund, Zoning Kerry Scott, Assessor Nancy Schwickert, GRAC; Jodi Breault, Jamie Chase, and Ruth Doidge.

Public: Kathy Murray-Rice and Robert Earl.

3. Agenda

Motion by Trustee Parent, seconded by Trustee Franks to accept the agenda as presented. Motion carried.

4. Approval of Minutes from Last Meeting – April 14, 2026

Trustee Parent made corrections on number seven to strike the information that was not presented at the meeting. Then number twelve there was a word missing that was corrected.

Motion by Supervisor Major, seconded Treasurer Kehoe to accept minutes of the board meeting of April 14, 2026, as amended. Motion carried.

5. Public Comment – First

Opened at 6:06 pm. There were no public comments. Closed at 6:07 pm.

6. Financial Report – Treasurer Kehoe

<b>Fund</b>	<b>Balance, \$</b>	<b>Huron Community Bank CD Balance, \$</b>	<b>MI CLASS Balance, \$</b>
General	\$257,277.80	\$100,009.47	\$525,845.31
Fire	\$92,224.15	\$50,004.73	\$319,639.20
Road	\$107,736.47	\$100,009.47	\$475,419.46
Prince Drive	\$13,150.51	N/A	N/A

Motion by Trustee Parent, seconded by Trustee Franks to accept the financial report as presented and placed on file for audit.

Roll Call vote:

Trustee Franks - yes, Supervisor Major - yes, Clerk Curth - yes, Trustee Parent - yes, and Treasurer Kehoe - yes. Motion carried.

7. April 2026 Payroll & Bills - Clerk Curth presented

<b>April Payroll Fire Fund</b>	\$515.91
<b>February – March Kerry Scott Zoning</b>	\$94.30
<b>April Payroll General Fund</b>	\$5289.00

<b>April Bills Fire Fund</b>	\$916.42
<b>April Bills General Fund</b>	\$14,248.45
<b>Total</b>	\$15,164.87

Motion by Treasurer Kehoe, seconded by Supervisor Major to approve April bills and Payroll along with a detailed Revenue and Expense Report as presented and placed on file for audit.

Roll call vote: Trustee Parent – yes, Treasurer Kehoe – yes, Trustee Franks – yes, Supervisor Major – yes, and Clerk Curth – yes. Motion carried.

8. Miscellaneous Reports

- a. Planning Commission - Tony Przybylinski - absent
  - i. NEMCOG – Alcona Recreation Plan Grant and Holmes on Poor Farm Road with court on May 13, 2026, shared by Clerk Curth.
- b. Zoning Administrator – Kerry Scott
  - i. Zoning Administrator Scott presented her April 2026 report to the Board.
- c. OWAA (Oscoda Wurtsmith Airport Authority) – Trustee Franks
  - i. Trustee Franks reported new airport manager and new operations manager. They are working on a grant for building upgrades. Flint Bishop donated a broom and snowblower. Car and Driver magazine will be on base testing electric vehicles. Airforce Flying Museum will be August 15<sup>th</sup> and 16<sup>th</sup>.
- d. Constable = Tim Giannetti
  - i. Constable Giannetti reported that as of April 30, 2026 all Township of Greenbush Liquor Licenses had expired. Then as of May 1, 2026 Red Fork, Greenbush Market, and Cedar Lake Grocery are in compliance. Blackshire is still not open for the season.
- e. County Commissioner – Carolyn Brummund
  - i. Commissioner Brummund presented a packet of information. Naloxone Training, Greenbush – Mikado Monthly Newsletter, Alcona County Fair Concert, 211 Sunrise

Coast Region Newsletter, Develop Iosco Q2 Community Meeting BBQ, and NEMCSA Annual Report 2025.

f. Fire Chief – Steve Franks (Trustee)

i. Fire Chief Franks reported in April 2026 we had six fire calls fifteen medical calls. Then discuss the township clean with 70 loads brought in by residents and some repeat customers.

g. Rental Facilities – Supervisor Major

i. Supervisor Major shared he had two applications for June and the first one was incomplete, and he worked with them to get it completed for rental and the other rental application they were not a resident of Greenbush. He provided the check for the one rental. Rental agreement for Spencer Park is still in draft form and there are a few changes needed and there is no rental agreement for Cedar Lake.

h. GRAC – Jodi Breault, Jamie Chase and Ruth Doidge

i. The minutes were discussed by Jodi Breault which were shared with the board. She shared concern about someone who had been staying there overnight at Spencer Park. Then discussed replacing the swing set that was destroyed by the storm. GRAC will provide information on possible replacements for swing set to the Board at the next meeting. They received a call about the wood chips on the trail where it was difficult to walk the trail and Pro Lawn took care of it. Then discussed Cedar Lake Park where it was shared the porta potties are all set and ready for the season. Discussed the clean up for the park and then the demolition of the changing rooms. Treasure Kehoe shared that an RFP was created for a bid. The discussion of sand for the beach area and asked for a quote from Pro Lawn. Also, quote for the volleyball area for new net and sand for area at Spencer Park. Supervisor Major shared that there were a few stakes that should be removed at Spencer Park for safety reasons. Discussed that the minutes from the GRAC Meeting should be sent to all Board members by email. Next meeting is June 2, 2026, at the Township Hall at 6 pm. They will need a code for the front door.

i. Assessor – Nancy Schwickert

i. Assessor Schwickert reported receiving from the county the report for calculating the milage reduction fractions which she will do and email a copy that can be distributed at the next Board Meeting. Then discussed 4029s to share with the Board or if we receive them to share with her.

9. Correspondence

Trustee Franks - none

Trustee Parent - none

Supervisor Major

A. Letter of resignation from Dave Dailey for CLIB, Zoning Board of Appeals, and Board of Review April 20, 2026. Motion made by Supervisor Major to accept the letter of

resignation of David Dailey with regret and we are thankful for his years of service to the township on these three appointments. Seconded by Trustee Franks. Motion carried.

B. Letter from Mr. Earl regarding speeding/traffic issue in Greenbush. Board received the letter.

C. Correspondence with Road Commissioner Jesse Campbell regarding the road Board ride along and working to schedule it. This produces a report for the Board with recommendations.

D. Discussed letter from September 2025 regarding Oak Wilt and Autumn Olive survey.

E. The absentee voter box and placement.

Treasurer Kehoe

A. Brighthouse for the pension.

Clerk Curth

A. Phone calls regarding Township of Greenbush Annual Clean up.

B. Spencer Park Rentals – Pro Lawn Care – Jamie Chase email.

C. Brighthouse Financial regarding Kayleigh Boden

D. Brighthouse Financial Plan Administrator – primary contact Treasurer Kehoe and secondary contact Clerk Curth.

E. NEMCOG – Alcona Recreation Plan Grant and Coastal Management Program – June Planning Committee Meeting.

F. Shannon Story Update – Exit Signs and office supplies.

G. Northeastern Window and Door mailed request for Tax Exempt Form updated.

H. Phone calls and emails with Dan White the attorney, regarding the Sunlight Access FOIA.

I. Cedar Lake Park – Jodi Breault, GRAC Secretary reached out – email in packet.

J. State Election Training – June 10, 2026 - Stephany Eller County Clerk – Lisa Hayes will be the Election Chairperson for Greenbush.

K. Erin Mahalak – Equalization Director – Northeast Equalization and Assessing LLC.

L. Phone call about who build the family farm in 1912 in Greenbush.

## 10. Pending Business

- a. Action items
- b. FOIA request policy – Treasurer Kehoe has information on creating policy. Update FOIA Worksheet form to include new minimum wage amount. Clerk Curth will be the FOIA Coordinator and post on website.
- c. Hotspot – Supervisor Major we are monitoring it and Clerk Curth has reached out to Verizon to get on the government plan. Clerk Curth shared that we must wait until December 2026 to change plans due to commitments with current phones, follow up meeting in October 2026 to discuss the change in plans.
- d. Outhouse/ Portable Toilets – Spencer Park and Cedar Lake – Supervisor Major asked GRAC about vendor. Discussion about adding more cameras to Spencer Park. Possible new ordinances for Spencer Park. Updating signage at the park.
- e. Speed limit on Main Street – Update email from Robert Earl who contacted State Representative Cam Cavitt who reached out to MDOT.
- f. ESTA – Supervisor Major reported discussing with attorney White regarding information on township employees; names and hours worked i.e. elected officials, appointed, committee members and other employees. Supervisor Major will follow up with him.
- g. Park playground equipment/extra soil was resolved and the extra soil was used to fill in areas and then grass seed was planted.
- h. Cedar Lake Park bath house bids – RFP draft presented by Treasurer Kehoe. Board reviewed. Treasurer Kehoe shared that she would put the ad in the Alcona County Review with the RFP.
- i. Township of Greenbush Timesheets and Invoices Process – email to [invoicegreenbush@gmail.com](mailto:invoicegreenbush@gmail.com) or lockbox with paper Timesheet/Invoice. Clerk Curth presents the process and the importance the township have records of timesheets and invoices for audit purposes.

## 11. New Business

- a. Treasurer Kehoe shared that we are unable to find contracts for the township services therefore we need to have contracts for ongoing services. I.e. assessing, ground maintenance and any of the other township services. A draft of an RFP – Grounds Maintenance and Snow Removal Draft. Clerk Curth shared that she spoke with Jamie Chase from Pro Lawn and she would look for the contract. Revisit at the next Board Meeting.

b. Supervisor Major asked if all items were returned by the previous clerk. Clerk Curth shared exit signs and some office supplies like pens and pencils have not been returned. Clerk Curth shared that she will reach out to the previous clerk to make arrangements.

12. Public Comment – Second

a. Opened at 7:39 pm.

i. Robert Earl

1. Shared his concern and how passionate he is for things that bother him. He apologized if his letter offended anyone. He shared he is still concerned with the speeding on State Street. But people are still speeding and his solution is to put up Stop signs. Stop sign at Gruff Street, State Street and Main Street. He shared there were three speeders and they have been taken care of. Then he asked if anyone had talked to the guy who is parking overnight in the park to see why he is parking there.

ii. Carolyn Brummund

1. shared that one time there was a parking issue at Harbor Town and all we did was put a sign that said there is no parking here overnight and anything parked here will be towed. They used Randy's Towing Service and we have not had a problem. We do have a camera.

b. Closed at 7:47 pm.

13. Adjournment – Supervisor Major

There being no further business to conduct Supervisor Major declared the meeting closed at 7:47 pm.

Minutes prepared by Clerk Curth on May 19, 2026. Minutes approved on June 9, 2026.