

**Township of Greenbush
Alcona County, MI
Township Board of Trustees
Regular Meeting July 14, 2026 – Meeting Minutes**

1. Call to Order - Supervisor Major called the meeting to order at 6:00 pm at the Greenbush Township Hall.
2. Supervisor Major led in the Pledge of Allegiance.
3. Roll Call – Conducted by Clerk Curth
The following board members were present:
Trustee Franks, Supervisor Major, Trustee Parent, Treasurer Kehoe, and Clerk Curth.
There was a quorum present. Additionally, Constable Tim Giannetti,
County Commissioner Carolyn Brummund
Public: Keith Myers, Lisa Hayes
4. Agenda
Motion by Trustee Franks, seconded by Trustee Parent to accept the agenda as amended. Motion carried.
5. Approval of Minutes from Last Meeting – June 9, 2026
Motion by Supervisor Major, seconded Trustee Franks to accept minutes of the board meeting of June 9, 2026, as revised. Motion carried.
6. Public Comment – First
Opened at 6:07 pm.
Undersheriff Keith Myers spoke about the Law Enforcement Operating Millage increased by 1.5 mills. He shared the importance of this millage and the cuts that will have to be made if it does not pass.
Closed at 6:19 pm.
7. Financial Report – Treasurer Kehoe

Fund	Balance, \$	Huron Community Bank CD Balance, \$	MI CLASS Balance, \$
General	\$220,176.87	\$100,009.47	\$529,132.02
Fire	\$76,681.33	\$50,004.73	\$321,637.05
Road	\$107,772.45	\$100,009.47	\$478,391.00
Prince Drive	\$11,854.78	N/A	N/A

Motion by Trustee Parent, seconded by Clerk Curth to accept the financial report as presented and placed on file for audit.

Roll Call vote:

Trustee Parent - yes, Trustee Franks - yes, Supervisor Major - yes, Clerk Curth - yes, and Treasurer Kehoe - yes. Motion carried.

8. Payroll & Bills - Clerk Curth presented

April, May, June Payroll Fire Fund	\$7,537.81
June Payroll General Fund	\$5,571.85
June Bills Fire Fund	\$23,612.73
June Bills General Fund	\$36,316.68
Total	\$59,929.41

Motion by Supervisor Major, seconded by Trustee Franks to approve June 2026 bills and Payroll along with a detailed Revenue and Expense Report as presented and placed on file for audit.

Roll call vote:

Trustee Franks – yes, Treasurer Kehoe – yes, Trustee Parent – yes, Supervisor Major – yes, and Clerk Curth – yes. Motion carried.

9. Miscellaneous Reports

- a. Planning Commission - Tony Przybylinski (absent) – Clerk Curth shared: Completed review of the renewable energy and data centers will finalize at August Planning Commission Meeting. Robin McNeal talked at public comment at the planning commission meeting about wanting to split two 5 acres parcels into 7 and 3 acres split. Discussion of Sunny Buns Marina and their noncompliance of completing the fence and planting the trees. Discussion on the permit and fee schedule on website and in zoning ordinance book. Zoning Administrator Kerry Scott shared new permit. Discussion of new ordinance for cleaning up after your pet and keeping them on a leash.
- b. Zoning Administrator – Kerry Scott (absent) – email her report to the Board on July 13, 2026. Board reviewed report.
- c. OWAA (Oscoda Wurtsmith Airport Authority) – Trustee Franks
OWAA Board toured hangers 1 and 3 at Kalitta, Northern Strike Team will arrive end of July through August 20.

- d. Constable - Tim Giannetti
Presented updated Constable Chart.
- e. County Commissioner – Carolyn Brummund shared packet of information with the board.
- f. Fire Chief – Steve Franks (Trustee)
Fire Chief shared that we had 5 fire calls and 22 medical calls last month. Discussed the upcoming 58th Annual Firefighters’ Chicken BBQ on August 2, 2026, at 12 pm at the Greenbush Fire Station.
- g. Rental Facilities – Supervisor Major
Nothing at this point. Clerk Curth volunteered to oversee all township rentals.
- h. GRAC – Jodi Breault
 - i. The GRAC July 7, 2026, minutes were discussed by the township board

GRAC Meeting July 2026

Call to Order at 6:00.

In attendance were Jodi Breault, Natalie Johnston, Ruth Doidge, Melissa Kurth, Linda Damer.

For starters, what is GRAC’s budget?

We are looking into new signs at both parks. Signs would say the hours, ordinances, etc. The Clerk is working on them.

After meeting with Linda Damer, the Regional Planner of Northeast Michigan Council of Governments, we worked on a Recreational Plan. We discussed our future wants and needs. Grants will be written to cover the costs. She was very helpful and excited to help us. Here are our ideas.

For Cedar Lake Park: New grills, a horseshoe pit, swim platform, AED, First Aid Kit, tetherball, life protector ring, life jackets.

For Spencer Park: Pickleball court, a new trail with distance markers, informational markers, native flowers and plants, dog park, tetherball and a resting bench.

Our wish list will include a schoolhouse renovation with a vision of having it used for educational

purposes or a possible field trip destination and then to the Fire House for tours.

Cedar Lake Park

- We are waiting for quotes for sand on the beach and under the swings.

- We need to order and install a baby swing. Also, the third swing in from the water is missing a nut and washer where the chain attaches to the swing.
- The ladder going into the water was broken. It is temporarily fixed but we need to order another one. This one is old and not in good condition. We decided on the 660lb one for \$189.99.
- The bike rack needs to be moved a few feet from the path. There is not enough room to park a bike between the two.
- We would like to have the parking lot and path to the beach black topped. It would make it possible for people in wheelchairs or walkers to get to the lake. It would also prevent people peeling out in the parking lot and cut down on the dust. In past years it was oiled according to the neighbor across the street.
- According to ProLawn's contract, the garbage is to be emptied "as needed." It needs to be checked more often. The cans were full as of Tuesday after the 4th. The Clerk notified ProLawn.
- We need to remove some trees. This would open the park for more play.
- The Township has bids to remove the changing rooms.

Discussion of the amended quote for Cedar Lake Park Beach Area to remove weeds and grass, add to 5 yards of sand and level it. To be 10 yards of sand which totals \$750.00

Motion by Supervisor Major, seconded by Trustee Franks to accept the quote from Pro Lawn Care for Cedar Lake Park maintenance not to exceed \$750.

Roll call vote:

Trustee Franks – yes, Supervisor Major – yes, Trustee Parent – yes, Treasurer Kehoe – yes, and Clerk Curth – yes. Motion carried.

Spencer Park

- Sand around the park is in the process of being laid.
- The freshwater pump is not working. The Clerk has Wolverine Well coming to fix it.
- The swing set that was damaged by the ice storm is being replaced. The insurance company is covering the cost, installation and warranty.
- The bench swing needs to be replaced. We are looking at replacements.
- The Nature Trail needs to be mowed and branches that are hanging in the path need to be cut back.
- The cameras are working great. The Clerk has been monitoring them.
- Nancy Schwickert donated a 6 foot tractor tire to climb on.

Our wish list will include a schoolhouse renovation with a vision of having it used for education purposes or a possible field trip destination and then to the Fire Hours for tours.

The next GRAC meeting will take place on August 5th at 6:00 at the Township Hall.

- i. Assessor – Nancy Schwickert (absent) – Supervisor Major shared the Board of Review Meeting July 22, 2026, at 5:30 pm at the township hall. Treasurer Kehoe shared Iosco Resa shared the 4029 and the request to correction millage to the assessor.

10. Correspondence

Trustee Franks – Hall Rental regarding being locked out. The code is only good for one time.

Trustee Parent – none

Treasurer Kehoe – none

Clerk Curth

Phone calls regarding absentee ballots and drop box, seal coat companies/bids, Pro Lawn Care regarding the gate left open at Cedar Lake, Cedar Lake ladder broken, Pro Lawn Care texts regarding hand pump broken at Spencer Park, Election workers reminder text about training on July 14, Pat Dailey calls and texts, Sam Johnson Wolverine Well regarding hand pump, Jodie GRAC about happenings at the parks and repairs. Power washing companies for bids

A. Solitude Lake Management – 2026 Aquatic Nuisance Control notifying the treatment of Cedar Lake with guidelines.

B. Certified Letters (3) from Mail Assurance Project Thank you for protecting the vote.

C. Township Maps Promo – Alcona They recently published a 2026 edition of the Alcona County Plat Book. Offering a Premium Wall Map 36"x36" \$199 plus shipping.

D. Email from Sharon Woods, regarding our insurance claim. We need photos of the damage for insurance claim.

E. Email regarding the Alcona MTA Chapter Picnic – July 29, 2026, at 6 pm at Millen Township pavilion. Must RSVP by July 24, 2026.

F. Audit Results for April 2025 – March 2026. Treasurer Kehoe stated she would reach out to the head auditor, Trent to get clarification on findings on budget variance.

Supervisor Major – Shared email from Attorney Dan White for hourly rate change.

11. Pending Business

Action items

- a. Ballot Box and Security Camera – Has been installed and Clerk Curth has been checking the ballot box daily since June 30, 2026.
Primary Election Tuesday, August 4, 2026, at township hall – School house open
Election Workers training July 14 and July 21.
Public Accuracy Testing on election equipment at the township hall July 23, 2026

at 11:30 am .

Early voting working at the Alcona County Building on July 31, 2026, 7 am – 5 pm.

- b. FOIA request – Greenbush had six
 - I. On June 17, 2026, was regarding CLIB appointment and requested the letter of interest from Frank Kramarz and Supervisor Major. Discussed with attorney White and sent requests through email.
 - II. On June 19, 2026, Clerk Curth responded to the Sunlight with the information requested for 01/01/2023 – 10/31/2025 excluding purchases under \$10,000. They paid \$100 which was deposited by Treasurer Kehoe.
 - III. On June 24, 2026, from the Data Branch Research Team and forwarded to our Attorney White. It requested information on all products purchased from Momentumio T, Troon Golf LLC, Royal Truck, and Brandon Industries. Clerk Curth pulled the vendor list from Cougar Mountain and we have not used any of those vendors and she responded to the email.
 - IV. On June 27, 2026, from the Data Branch Research Team and forwarded to our Attorney White. It requested information on all products purchased from Action Training Systems, Air Methods Ascend, Axene Continuing Education, Fire Engineering Training, TeleStaff, Geotab, Samsara. Clerk Curth pulled the vendor list from Cougar Mountain and we have not used any of those vendors and she responded to the email.
 - V. On July 1, 2026, from the Data Branch Research Team and forwarded to our Attorney White. It requested information on all products purchased from CivicPLUS, Inrix, Replic, Streetlight Data, Hoover, Karcher, Nascare, Sanitaire. Clerk Curth pulled the vendor list from Cougar Mountain and we have not used any of those vendors and she responded to the email.
 - VI. On July 9, 2026, from the Data Branch Research Team and forwarded to our Attorney White. It requested information on all products purchased from eMazzanti Technology, Shoshhin Technologies, ThinkGard, and VC3. Clerk Curth pulled the vendor list from Cougar Mountain and we have not used any of those vendors and she responded to the email.
- c. Speed limit on Main Street – Clerk Curth shared information from the State of Michigan regarding Stop Signs. Supervisor Major shared that he will provide more information from the Road Board Report and request for Jesse Campbell to attend the next meeting.
- d. Signage for Parks – Clerk Curth shared updated sample signs after the June 2026 Board Meeting and after attending the GRAC Meeting where they shared their edits. Also, the information shared estimated costs for the signs. The board agreed to have GRAC review and decide on the signage for the parks.
- e. ESTA – Supervisor Major reported he spoke with attorney Dan White who shared it was not applicable for the township. Attorney Dan White will put it in writing for the township.

- f. Ordinance 61 A. Clerk Curth shared the complete “Section 3.8 Accessory Structures & Accessory Uses” with the Board. There were changes from Principal Building to Principal Structure. Attorney Dan White to review the changes and discuss with Kerry Scott the zoning administrator. Clerk Curth made a motion to accept then rescinded the motion. Board will discuss it at next board meeting.
- g. Township Fee Schedule for zoning permits and meetings – Clerk Curth reports that she went back to the board meeting minutes from July 2025 under Pending Business h. fee schedule it states “done” and August 2025 under Pending Business h. fee schedule it states “done, remove”.

Motion by Trustee Parent, seconded by Trustee Franks to accept the the fee schedule for the Township of Greenbush zoning permits and meetings as presented.

Roll Call vote:

Trustee Franks – yes, Clerk Curth - yes, Trustee Parent - yes, Supervisor Major – Yes, and Treasurer Kehoe - yes. Motion carried.

- h. Cedar Lake Park bath house bids – Supervisor Major
No bids received. Treasurer Kehoe will run in the Alcona County Review again and then also in the Alpena Paper and the Iosco Herald.
- i. Ground Maintenance and Snow Removal Contracts – Clerk Curth emailed previous contracts and notes in file to the Board. Clerk Curth shared update RFPs with the Board. Supervisor Major emailed the board information on contracts that the previous clerk and supervisor Major worked on with the township attorney and insurance company. Board will discuss it at the next board meeting.
- j. HSRUA Vacancy – Clerk Curth shared information with the Board on her discussion with HSRUA and what they would like in a representative. Supervisor Major emailed and shared information with the board from township attorney David Cook. Pick up next meeting.

K. Seal coat and striping of Township Hall and Fire Station Parking Lot bids

Company Name	Township Hall	Fire Station	Total
Darkside Seatcoating	\$2500	\$5500 repair optional \$1500 Total with repair \$7000	\$8000 \$9500
Great Lakes Asphalt	\$2320	\$2900	\$5220
Griggs Asphalt	\$2000	\$2650	\$4650
Alpena Asphalt Armor	\$4050	\$7900	\$11950

Motion by Trustee Franks, seconded by Trustee Parent to accept the bid from Griggs Asphalt for \$4650 to include township hall and fire hall reseal parking lots, restripe parking lines, and fill major cracks.

Roll Call vote:

Supervisor Major - yes, Treasurer Kehoe – yes, Trustee Parent - yes, Trustee Franks - yes, and Clerk Curth – yes. Motion carried.

L. Assured Partners – Insurance Renewal – The board reviewed over and adjusted List of properties and List of Inland Marine. Insurance Audit September 2026 Clerk Curth will be completing the audit township will be required for contracted employees to provide proof of Liability Insurance and Worker's Compensation Insurance.

12. New Business

- a. Discussion of power washing and painting the township hall and fire station.
- b. Discussion of the members on the Planning Commission Board.

13. Public Comment – Second

Opened at 8:38 pm

No comments.

Closed at 8:38 pm

14. Adjournment – Supervisor Major

There being no further business conducted, Supervisor Major declared the meeting closed at 8:39 pm.

Draft Minutes prepared by Clerk Curth on July 21, 2026. Minutes will be approved on August 11, 2026.