

**Township of Greenbush
Alcona County, MI
Township Board of Trustees
Regular Meeting June 9, 2026 – Meeting Minutes**

1. Call to Order - Supervisor Major called the meeting to order at 6:00 pm at the Greenbush Township Hall.
2. Supervisor Major led in the Pledge of Allegiance.
3. Roll Call – Conducted by Clerk Curth
The following board members were present:
Trustee Franks, Supervisor Major, Trustee Parent, Treasurer Kehoe, and Clerk Curth.
There was a quorum present. Additionally, Constable Tim Giannetti,
County Commissioner Carolyn Brummund, Zoning Kerry Scott, Assessor Nancy Schwickert, Deputy Treasurer Rose Butkovich.
Public: Kathy Murray-Rice, Jay Young, Paula Smith and Patty Thomas.
4. Agenda
Motion by Treasurer Kehoe, seconded by Supervisor Major to accept the agenda as presented. Motion carried.
5. Approval of Minutes from Last Meeting – May 12, 2026
Supervisor Major made corrections 8. Miscellaneous Reports c. OWAA Association to Authority and 9. Correspondence for Supervisor Major corrected the spelling of Daly to Dailey
Motion by Trustee Parent, seconded Trustee Franks to accept minutes of the board meeting of May 12, 2026, as corrected. Motion carried.
6. Public Comment – First
Opened at 6:08 pm.

Jay Young, director of Iosco RESA CTE program, spoke about the millage renewal and shared a flyer of some basic facts about the millage renewal. Jay highlighted portions of the CTE Programs they offer.

Paula Smith and Patty Thomas spoke about the millage for the Alcona County libraries and shared a flyer of the slight millage increase from .5 to .75. 85% of the budget comes from the millage. Discussed all the free services and resources offered by the libraries. No federal monies and a small amount from state funding.
Encouraged everyone to visit all the libraries. 60% of residents in Alcona County do not have internet.

Closed at 6:20 pm.

7. Financial Report – Treasurer Kehoe

Fund	Balance, \$	Huron Community Bank CD Balance, \$	MI CLASS Balance, \$
General	\$244,206.63	\$100,009.47	\$526,735.25
Fire	\$90,179.07	\$50,004.73	\$320,180.16
Road	\$107,754.75	\$100,009.47	\$476,224.06
Prince Drive	\$13,152.74	N/A	N/A

Motion by Supervisor Major, seconded by Trustee Franks to accept the financial report as presented and placed on file for audit.

Roll Call vote:

Trustee Parent - yes, Supervisor Major - yes, Clerk Curth - yes,
Trustee Franks - yes, and Treasurer Kehoe - yes. Motion carried.

Treasurer Kehoe shared a report on the status of the Tammy Sue Nieman Restitution where the current balanced due is \$113.62. Treasurer Kehoe reviewed previous records, reached out to the insurance company showing the \$25,000 from the bond the township collected with a statement payout from them.

Treasurer shares the mistake with the winter tax bills and shares the letter she has written to explain the mistake. She reached out to the Michigan Department of Treasury to discuss how to fix the mistake. She discussed the law MCL 211.53b where it grants the July or December Board of Review the authority to correct a qualified error. Treasurer Kehoe will attend the July 22, 2026, Board of Review Meeting requesting the adjusted millage rate of 0.52957 to be applied to 2026 winter taxes. Treasurer Kehoe has written a letter to Jacob Sheltrown, CPA Director of Finance and Operations for Iosco Iresa for a L4029 adjusted rate sent to Nancy Schwickert, Township Assessor.

Treasurer Kehoe discussed that BSA has been reaching out for us to upgrade to the BSA Cloud modules. She requested pricing to know how much more it will cost which would be approximately \$2400 more than the computer-based price, plus the cost of implementation of the software and that we would receive a discount if we were able to get a couple more townships to move to the cloud version at the same time. Treasurer Kehoe will reach out to see if any other townships are interested in Alcona County. She also shared that there would come a time when we are forced to move to the cloud version because they will not support the computer-based system. Treasurer Kehoe said she was going to investigate other tax software programs available and if the State of Michigan finds the software acceptable.

8. Payroll & Bills - Clerk Curth presented

May Payroll Fire Fund	\$515.90
April Supervisor Major & Shannon Story	\$869.35
May Payroll General Fund	\$5627.13

May Bills Fire Fund	\$9962.55
May Bills General Fund	\$18,402.08
May Prince Drive Fund	\$1,300.00
Total	\$29,664.63

Motion by Supervisor Major, seconded by Trustee Parent to approve May 2026 bills and Payroll along with a detailed Revenue and Expense Report as presented and placed on file for audit.

Roll call vote:

Trustee Franks – yes, Treasurer Kehoe – yes, Trustee Parent – yes, Supervisor Major – yes, and Clerk Curth – yes. Motion carried.

9. Miscellaneous Reports

a. Planning Commission - Tony Przybylinski – absent Clerk Curth shared

i. Linda from NEMCOG attended the planning meeting and assisted us with our mission and goals for Alcona County Recreation Plan and a scheduled meeting with GRAC to discuss ideas for our mission and goals for the Recreation Plan.

Planning Commission review pages 1 – 30 of the Zoning Ordinance renewable energy and data centers and hoping to finish at the July 2, 2026 Planning Meeting. Discussed the Fee schedule for zoning permits and meetings. Need to post on the website once able to designate/locate date of Board Meeting where it was approved.

b. Zoning Administrator – Kerry Scott

i. Zoning Administrator Scott presented her May 2026 report to the Board.

No land-use permits, several inquiries regarding sheds, approved land split. Update on the Holms Court Case from May 13, 2026, judgement and shared a copy of the judgement.

Shared update on situation on Wissmiller Road discussed with township attorney, instructed to reach out to DNR. Informed property owner to contact EGLE about toxic waste on his neighbor's property. Zoning Administrator Scott Shared that the property owner wanted a copy of the township's disability act.

Complaint on F-30 about dumping station cannot see any dumping but there was a fence around the property no permit was issued and letter sent to landowner.

Inquiry about property on US23 zoned R1, classified 201 wants to develop property into mini homes and Zoning Administrator Scott informed him that he cannot tear down old homes and put up mini homes.

Sunny Buns Marina does not want to put a fence on westside of property will plant trees on northside on the berm.

Blight issue on E Cedar Lake, W Cedar Lake and on State Street.

Squatter setting up on vacant property on US-23

Several fence complaints.

Discussed the ordinance of not storing anything on vacant property noted it is one the agenda to discuss later. Zoning Administrator Scott shared she thought it was approved at a previous Board Meeting, but she could not find it in the minutes.

- c. OWAA (Oscoda Wurtsmith Airport Authority) – Trustee Franks
 - i. Trustee Franks reported a lot of discussion of day-to-day operations and hired a new attorney. Aviation Celebration hosting Saturday, August 22.
- d. Constable - Tim Giannetti
 - i. Constable Giannetti reported that as of June 1, 2026 all liquor Licenses are Red Fork, Greenbush Market, and Cedar Lake Grocery and the Waters in Blackshire are in compliance and posted. Supervisor Major asked the constable to email report to all board members.
- e. County Commissioner – Carolyn Brummund
 - i. Commissioner Brummund presented a packet of information. Invite everyone to celebrate DeAnna McKenzie retirement at the end of June after serving the county for 40 years. She shared the monthly newsletter for Greenbush – Mikado. She discussed the millage request for Public Safety in our community proposed 1.5 mill and gave a flyer. She discussed the opiate presentation and the importance of educating everyone about it and even if just one person learns about it a success because it can save lives. Then discussed the Alcona County Recreation Survey and filling it out to share your voice. She shared the quarterly report on Children’s Advocacy Center of Northeast Michigan. She shared the Public Safety Revenue Sharing from the State of Michigan showing Greenbush receiving \$1,419. She shares the Alcona County Annual Report for 2025 by MSU extension with the board. Then lastly, the Alcona County 4-H 2025 Showcase brochure.
- f. Fire Chief – Steve Franks (Trustee)
 - i. Fire Chief Franks reported that in May 2026 we had 5 fire calls 27 medical calls (10 to the same resident). Alcona County has an upgrade using phones like a radio and they are testing them out right now and it works excellent.
- g. Rental Facilities – Supervisor Major
 - i. Supervisor Major shared he has one rental coming up on June 26, 2026. He gives the rental form and the two checks to Treasurer Kehoe. Discussion of a possible two other rentals but waiting on all the documentation for it. Trustee Franks shares that he sponsored someone to rent the hall and all that was involved and how it is handled in other townships with a sponsor form and then they use their own insurance. The supervisor Major shares that the taxpayers pay for the township hall and keeps the rental fee low verses opening it up to outside the township. If it was

opened up the fees may have to increase to account for the wear and tear of the hall.

h. GRAC – Jodi Breault absent

i. The GRAC June 2, 2026, minutes were discussed by the township board

- We would like to know the progress of getting another camera at Spencer Park. Clerk Curth shared she has been reviewing the cameras to check if the overnight parking by the basketball courts is continuing and she has not seen anything. Clerk Curth needs to reach out to GRAC to see where they would like another camera.

- Pro Lawn is still pricing swings for Spencer Park. Clerk Curth shared that she has not received any pricing from Pro Lawn for swing sets to replace the ones damaged in the storm. Clerk Curth shared some she looked up with the board.

- The trail at Spencer Park has been graded and the woodchips are back on the trail. Clerk Curth shared that Pro Lawn has graded and replaced woodchips on the trail paid invoice in June 2026 bills for \$200 for Pro Lawn.

- We would like to know what the schedule for lawn cutting and duties are included in Pro Lawn's contract. The lawn at the Township Hall and Cedar Lake Park is long. Clerk Curth shared that Pro Lawn did mow the following day on June 3, 2026.

- The volleyball net has been ordered for Spencer Park. Clerk Curth shared that Jamie Chase sent her the volleyball net to order on Amazon which was ordered and has arrived. Clerk Curth shared the two quotes from Pro Lawn Care for sand at Spencer Park for volleyball court and Cedar Lake. Clerk Curth shared that she did contact another company for a quote and called Scott Scott Excavating to get a price on sand and delivery cost. We can decide at our next meeting.

- The buoys and platform are in the water at Cedar Lake Park. Clerk Curth shared that Pro Lawn Care put out the buoys and platform at Cedar Lake.

- Sand is still needed for Cedar Lake Park. Clerk Curth discussed that maybe we need more sand possible 10 yards. There are a lot of weeds and by the playground equipment there needs more sand. Clerk Curth discussed possible grants available for rubberized mulch under the playground equipment as a safety. Once we have our Recreation Plan we can apply for these grants in November and December to be available in the springtime.

i. Assessor – Nancy Schwickert

i. Assessor Schwickert asked about who to send board of review notices to for the website. Assessor Schwickert shared she filled out the 2026 Millage request form and that can be signed if you like. Supervisor Major asked if it is accurate and she shared she checked it two or three times. It was signed. Then discussed the tire for Spencer Park. Not one available in Alpena and once there is one available, she will let us know. She sent everything to the Treasurer Kehoe. Assessor Schwickert shared she received a phone call regarding zoning permits from 1970's.

10. Correspondence

Trustee Franks - none

Supervisor Major

A. Email from the managing director of the road commission about the road board ride along. He will review the recommendation and share with the board later.

Trustee Parent - none

Treasurer Kehoe - none

Clerk Curth

Phone calls regarding Township of Greenbush Alcona County Library, Oscoda Septic, Call on zoning permits, Lucianna King Gallagher Insurance, Pro Law Care, and texts, and Planning Commission

A. MTA Conference brochure and MTA Alcona County Meeting - MTA Chapter Meeting Wednesday, May 27, 2026, 7:00 p.m. Hawes Township 2120 W. Trask Lake Road, Barton City

- Discussion of BSA Cloud Software
- Discussion of how to encourage high school aged student to get involved with township government – award scholarships
- Alcona County Dispatch presented on Everbridge an Emergency Notification system.

B. First Right of Refusal/2026 Foreclosed Properties – Alcona County Treasurer. Reviewed properties and Motion made by Supervisor Major, seconded by Treasurer Kehoe that the clerk responds to the county that there is no interest in 2026 Property Tax Foreclosed Parcels. Motion carried.

C. Spencer Park Pavilion Rental Request not a resident of the township. Currently no rentals.

D. Harrisville Fireworks Fund Request in the mail.

E. Pro Lawn email regarding contract with the Township was missing signature page. Located contract in the last two boxes received by previous clerk it is included in your packet. Supervisor Major shared that a few years back there was an attempt to update all contracts and the attorney was involved.

Supervisor Major will check back in his previous notes to see what he has on it. Supervisor Major asked for copies of all previous contracts to be emailed to the Board. Trustee Franks shared that within the last 5 years there were bids for the snow removal.

Also received email from Pro Lawn Care on May 11, 2026, requesting payment for Storm Damage invoice and May 2026 Parks and Maintenance dated April 28, 2026 sent an email and called on phone to discuss with Pro Lawn Care that invoices are not paid until all work is completed.

- F. Email from Danielle Ayres requesting that director Jay Young attend our next Board meeting to discuss the upcoming millage.
- G. Alcona County Recreation Plan Survey received in an email and printed copies to leave at the township hall for residents to complete if they want.
- H. Alcona County Central Dispatch Receipt of Payment received in the mail.
- I. Alcona County 2026 L-4029 Form received in an email from Stephany Eller, County Clerk.
- J. Luciana King – Gallagher Insurance – Par Plan Renewal – Meeting June 18 at 10 am
Discuss storm damage and possible claim to pay for swing set replacement and Fence repair. Deductible \$1000.
Shared two quotes for swing sets
Motion made by Treasurer Kehoe, seconded
by Supervisor Major to authorize Clerk Curth to work with the insurance company to make a claim for damages incurred by the ice storm at the park.
Roll Call vote:
Trustee Franks - yes, Supervisor Major - yes, Trustee Parent - yes,
Treasurer Kehoe – yes, and Clerk Curth - yes. Motion carried.
- K. Letter of Resignation from Carolyn Brummund for the HSRUA.
Motion by Supervisor Major, seconded by Trustee Parent to accept letter of Resignation from Carolyn Brummund with regret and thankful for her serving as the Township of Greenbush HSRUA representative. Motion carried.
- L. Email complaint from Greenbush resident Maria Bodea for Stefan R & R Resort of Trash dumped behind cabins furniture, mattress, shingles and dumpster is full.
Forwarded the email complaint to zoning administrator Scott.

11. Pending Business

Action items

- a. Ballot Box and Security Camera – sample in packet along with invoice for security camera from Mike Sutor – reimbursement state of Michigan applied
- b. CLIB Appointment –
Share interested candidates' names:

Frank Kramarz (resume was emailed to the board April 9, 2026)

Lee Major

Motion made by Trustee Franks and seconded by Treasurer Kehoe to appoint Lee Major as the CLIB representative.

Vote all ayes, Supervisor Major abstained from voting. Motion carried.

- c. FOIA request – Sunlight - \$100 – Dan White’s office received the check and is sending to Treasurer Kehoe and then we have 2 weeks to process. Treasurer Kehoe has Cougar Mountain information relating to their request and will process the QuickBooks information and then Clerk Curth will send out.
- d. Hotspot – Supervisor Major shared that it is working and has been. Asked to take off the agenda for the next meeting.
- e. Speed limit on Main Street – Treasurer Kehoe asked about adding a Stop Sign. Supervisor Major discussed the information that was shared from the township ride along regarding the stop sign and does not believe we can add it because you cannot use it as a traffic control device per Jesse. Supervisor Major stated he will prepare the write up from the ride along and will distribute it to the board and maybe, request to have Jesse come to our next meeting to explain it to us.
- f. Signage for Parks – Share photos of signage and sample signs for Spencer Park and Cedar Lake Park. Supervisor Major discussed developing a resolution to create an ordinance that would lay all these things out and then we would create signage to support it. Clerk Curth will get more information on pricing for signs.
- g. ESTA – Supervisor Major reported discussing with attorney White and has not heard back from him.
- h. Ordinance 61 A. Zoning Administrator Scott spoke on the changes for the changes and shared she thought it was brought to a previous board meeting. Treasurer Kehoe shared she does not remember it being discussed. Trustee Franks shared that he thought it was enforced before and Supervisor Major shared what his understanding of the ordinance. Zoning Administrator Scott shared this would help to clear up what the ordinance is enforcing. Treasurer Kehoe asks to see the whole Ordinance before voting. It will be moved to the next board meeting.
- i. Township Fee Schedule for zoning permits and meetings – Clerk Curth shared at the planning commission meeting it was discussed that the fee schedule needed to be posted on the township website. It was shared that it was already approved by the board. Supervisor Major requested Clerk Curth review the previous board meeting minutes and denote on the fee schedule when it was adopted by the board and then post on the township website.
- j. Cedar Lake Park bath house bids – Treasurer Kehoe will send to the Alcona County Review today and we will see it in the paper next week.

- k. Ground Maintenance and Snow Removal Contracts – It was discussed at the May 2026 board meeting and Treasurer Kehoe shared a draft RFP with ground maintenance and snow removal on one and we discussed splitting into two RFPs one for ground maintenance and one for snow removal. Clerk Curth created draft RFPs for both. Supervisor Major shares that a while back we put quite a bit of time into developing a contract that never went anywhere and there is a lot of information as far as what we wanted done. I will share the last version of what was done with the board. Then we will use that information with the draft contracts and make sure we have covered everything we want done. Trustee Parent shared that in the new draft contracts I do not see anything about no burning.

12. New Business

- a. Clerk Curth shared that we need to set a date for the Election Commission Meeting. The date was chosen for Tuesday, June 16, 2026, at 4 pm at the Township Hall.
- b. Clerk Curth shared that the township hall parking lot needs to be seal coated and new lines painted. Supervisor Major asked about including the fire station in the quotes. Clerk Curth shared she will get three quotes and bring them to the next meeting.
- c. Treasurer Kehoe shared the newsletter with the board that will be sent out with the tax bills. Trustee Franks shared he would like to change his email address and phone number in the newsletter.

13. Public Comment – Second

Opened at 8:51 pm

- i. Treasurer Kehoe shared she wanted to make a public comment that I really appreciate our clerk.
- ii. Trustee Franks shared that Dave Dailey passed away last Saturday and that Dave was with the township for a long time.
- iii. Commissioner Brummund asked if the clerk could send a letter to HSRUA and please find someone to represent Greenbush and the importance of having a seat at the table.

Closed at 8:55 pm

14. Adjournment – Supervisor Major

There being no further business conducted Supervisor Major declared the meeting closed at 8:55 pm.

Minutes prepared by Clerk Curth on June 17, 2026. Minutes were approved on July 14, 2026.