

**Township of Greenbush
Alcona County, MI
Township Board of Trustees
Regular Meeting September 8, 2026 – Meeting Minutes**

1. Call to Order - Supervisor Major called the meeting to order at 6:01pm at the Greenbush Township Hall.
2. Supervisor Major led in the Pledge of Allegiance.
3. Roll Call – Conducted by Clerk Curth
The following board members were present:
Supervisor Major, Trustee Parent, Treasurer Kehoe, and Clerk Curth, Trustee Franks (arrived at 6:15 pm). There was a quorum present.
Additionally, Kerry Scott Zoning Administrator, Rose Butkovich Deputy Treasurer, Amanda Parent custodian, Jodi Breault GRAC and Shirl Hall Deputy Clerk (arrived at 7:03 pm)
Public: John Waltz and Jim Sanford
4. Agenda
Motion by Trustee Parent, seconded by Treasurer Kehoe, to accept the agenda as presented. Motion carried.
5. Approval of Minutes from Last Board Meeting – August 11, 2026
Motion by Treasurer Kehoe, seconded by Supervisor Major to accept the regular board meeting minutes from August 11, 2026, as presented. Motion carried.
6. Public Comment – First
Opened at 6:05 pm.

John Altz shared a petition with 108 signatures to rename Cedar Lake Park to the Harry W. Taylor Memorial Park in honor of Harry, who oversaw the park for 30 years and opened and closed every day and took care of the park. Harry was a long-time member of the community and a Navy Veteran. Harry passed away August 5, 2026, and there will be memorial dinner for him at the Eagles on September 13, 2026, where they will get more signatures on the petition. Jodi Breault will email the Township Board the final petition with signatures after the memorial.

Jim Sanford shared that at 2301 State Street the property has limbs and branches from the storm and has not been mowed and siding falling off the house. The resident had passed away, and the daughter is now the owner and she lives in Arizona. He has called her 3 times about it and she has not done anything. Supervisor Major asked him to reach out to the Zoning Administrator Kerry Scott for assistance.

Closed at 6:10 pm.

7. Financial Report – Treasurer Kehoe

Fund	Balance, \$	Huron Community Bank CD Balance, \$	MI CLASS Balance, \$
General	\$188,928.00	\$101,016.40	\$532,539.35
Fire	\$50,611.02	\$50,508.19	\$323,708.21
Road	\$107,326.10	\$101,016.40	\$481,471.60
Prince Drive	\$11,858.81	N/A	N/A

Motion by Clerk Curth, seconded by Trustee Parent, to accept the financial report as presented and placed on file for audit.

Roll Call vote:

Trustee Parent - Yes, Supervisor Major - Yes, Clerk Curth – Yes, Trustee Franks - absent, and Treasurer Kehoe – Yes. Motion carried.

8. Payroll & Bills - Clerk Curth presented

August Payroll Fire Fund	\$515.90
August Payroll General Fund	\$7,066.51

August Bills Fire Fund	\$1,086.86
August Bills General Fund	\$10,191.17
Total	\$11,278.03

Motion by Supervisor Major, seconded by Treasurer Kehoe to pay bills as presented.

Roll call vote:

Trustee Franks – Yes, Treasurer Kehoe – Yes, Trustee Parent – Yes, Supervisor Major – Yes, and Clerk Curth – Yes. Motion carried.

Budget Amendments and journal entries to correct the budget presented by Clerk Curth.

Motion by Treasurer Kehoe, seconded by Trustee Franks to accept adjustments made to the budget totaling \$6120 for the line items presented.

Roll Call Vote:

Supervisor Major - Yes, Trustee Parent - Yes, Treasurer Kehoe - Yes. Trustee Franks - Yes, and Clerk Curth - Yes. Motion carried.

9. Miscellaneous Reports

- a. Planning Commission - Tony Przybylinski (absent)
 - b. Zoning Administrator – Kerry Scott
Shared report with the board.
 - c. OWAA (Oscoda Wurtsmith Airport Authority) – Trustee Franks
Shared new roofs installed on hangers, replaced all runway lights with LEDs. Two employees are attending a conference.
 - d. Constable - Tim Giannetti (absent)
Updated Constable Chart was emailed prior to the meeting.
Everything is up to date.
 - e. County Commissioner – Carolyn Brummund (absent)
 - f. Fire Chief – Steve Franks (Trustee)
Fire Calls - 2
Medical Calls – 13
FOIA request for a fire from last year.
Working on a Treasury Grant
 - g. Rental Facilities – Clerk Curth
None currently.
Rose Butkovich provided Liability Insurance for Alcona Iosco Cedar Lake Association meetings for 5/29/2027, 7/03/2027 for township hall rental for meetings.
 - h. GRAC – Jodi Breault
Shared report from GRAC meeting in September and shared support for renaming Cedar Lake Park to the Harry W. Taylor Memorial Park. She will share the signatures from the petition after the memorial for Harry.
 - i. Assessor – Nancy Schwickert (absent)
10. Correspondence
Trustee Franks – none
- Supervisor Major - none
- Trustee Parent
- a. Shared about the email from J Mills the board received regarding the solar ordinance.
- Treasurer Kehoe
- a. She shared a letter from the IRS regarding the township 2023 quarterly returns stating we owe \$1200. Treasurer Kehoe stated she would review the information and respond to the letter.

Clerk Curth – Calls on absentee ballots.

a. Election Results for Township of Greenbush – Canvass of Votes – Statement of Votes confirming Tim Giannetti and Melissa Curth will be on the ballot for the November 3, 2026, Election

b. Pocket Voter Guides from **Sarah Reinhardt** Director of Partner Relations Michigan Department of State Secretary of State Jocelyn Benson.

11. Pending Business

Action items

a. FOIA request(s) –

1. Data Branch August 10, 2026, email
2. Greenbush resident parcel # 041-175-012-001-00 shared emails with board August 16, 2026
3. Sunlight Access August 24, 2026, email
4. Data Branch August 25, 2026, email
5. Data Branch August 28, 2026, email

b. Speed limit on Main Street – Supervisor Major shared information from Jesse Campbell. The township is unable to act on it, remove it from agenda.

c. Signage for Parks – GRAC discussed the signage at their meeting in September. Clerk Curth will work with GRAC to develop final proposed signage and provide an itemized cost list.

d. Ordinance 61 A. – Updated Ordinance from township attorney Dan White was shared. Supervisor Major will bring finalized copies with edits to the next meeting for the Board.

e. Cedar Lake Park bath house bids – Treasurer Kehoe scheduled ads in local newspapers for this next week and Board can review bids that are received at October Meeting.

f. Ground Maintenance and Snow Removal Contracts – Supervisor Major will review previous contracts and new suggestions and bring to the October Meeting.

g. Insurance Claim – Storm March 2026

1. Clerk Curth shared the letter with the finalized breakdown of the claim filed for March ice storm for the township with a payout of \$5,970.00. Supervisor shared that the check has been received and will give to Treasurer Kehoe to deposit.

h. Election 2026 – Clerk Curth

1. Election Commission Meeting Date (must be 20 days before the election on November 3, 2026. Date October 13, 2026, Time 5 pm at the township hall.
2. Public Accuracy Testing at the Township of Greenbush will be Thursday,

October 22, 2026, at 11 am at the township hall.

12. New Business

a. Township Website – ADA Compliance

1. Clerk Curth shared a letter from Mike Sutor regarding recommendations for ADA compliance for the township website. The Board had a discussion and need more information. Clerk Curth will do some research and will share it at the next Board Meeting.

b. Public Safety Revenue Sharing – Supervisor Major

1. Board will discuss at the next meeting.

13. Public Comment – Second

Opened at 7:16 pm.

Shirl Hall talked about emailing Supervisor Major with wanting to serve on the Planning Commission Board. As the Deputy Clerk Hall was at the last Planning Commission Meeting assisting with taking the meeting minutes. Supervisor Major makes a recommendation to the Board for Shirl Hall to the Planning Commission Board. Motion by Supervisor Major, seconded by Trustee Franks to appoint Shirl Hall to the Planning Commission effective today. Motion Carried.

Closed at 7:20 pm.

14. Adjournment – Supervisor Major

There being no further business conducted Supervisor Major declared the meeting closed at 7:20 pm.

Draft Minutes prepared by Clerk Curth on September 12, 2026. Minutes will be approved on October 13, 2026.