Township of Greenbush
Alcona County, MI
Township Board of Trustees
Regular Meeting November 10, 2026 – Meeting Minutes

1. Call to Order - Supervisor Major called the meeting to order at 6 pm at the Greenbush Township Hall.

2. Supervisor Major led in the Pledge of Allegiance.

3. Roll Call – Conducted by Clerk Curth
   The following board members were present:
   Supervisor Major, Trustee Parent, Treasurer Kehoe, Trustee Franks, and Clerk Curth.

   There was a quorum present.

   Additionally, Kerry Scott Zoning Administrator, Rose Butkovich Deputy Treasurer, Amanda Parent custodian, Ruth Doidge and Lisa Hayes for GRAC, Nancy Schwickert assessor.

   Public: Kathy Murray-Rice

4. Agenda
   Motion by Trustee Parent, seconded by Trustee Franks, to accept the meeting agenda for November 10th as submitted. Motion carried.

5. Approval of Minutes from Last Board Meeting – October 13, 2026
   Motion by Trustee Franks, seconded by Trustee Parent, to accept the regular meeting minutes from October 13th meeting as presented. Motion carried.

   Approval of the Minutes from the Election Commission Meeting – October 13, 2026
   Motion by Supervisor Major, seconded by Trustee Franks, to accept the October 13th Election Commission Meeting minutes as presented. Motion carried.

6. Public Comment – First

   Opened at 6:03 pm.

   No public comments.

   Closed at 6:04 pm.

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7. Financial Report – Treasurer Kehoe

Fund	Balance, $	Huron Community Bank CD Balance, $	MI CLASS Balance, $
General	$193,238.37	$102,044.64	$536,056.21
Fire	$39,675.48	$51,022.32	$325,845.97
Road	$106,903.78	$102,044.64	$484,651.23
Prince Drive	$11,862.77	N/A	N/A

Motion by Clerk Curth, seconded by Supervisor Major, to accept the financial report as presented and placed on file for audit.
Roll Call vote:
Trustee Parent - Yes, Supervisor Major - Yes, Clerk Curth – Yes, Trustee Franks – Yes, Treasurer Kehoe – Yes. Motion carried.

Treasurer Kehoe will be attending November 24, 2026, the MTA Treasurer Guide to Tax Collection Class.

8. Payroll & Bills - Clerk Curth presented

October Payroll Fire Fund	$515.90
October Payroll General Fund	$6,040.47
November General Election Payroll	$1,928.86

October Bills Fire Fund	$1,753.83
October Bills General Fund	$11,956.44
Total	$13,710.27

Motion by Supervisor Major, seconded by Trustee Franks, to pay October bills and election payroll as presented.
Roll call vote:
Trustee Franks – Yes, Treasurer Kehoe – Yes, Trustee Parent – Yes, Supervisor Major – Yes, and Clerk Curth – Yes. Motion carried.

9. Miscellaneous Reports
   a. Planning Commission - Tony Przybylinski (absent)
   Clerk Curth shared the Planning Commission will be meeting on Thursday, November 19, 2026, at 7 pm at the township hall to work on the Renewable Energy and Data Centers Ordinance. The Planning Commission will be developing a park ordinance for Spencer Park and the Harry W. Taylor Memorial Park. Sunny Bunns Marina will complete the fence by July 1, 2027.

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b. Zoning Administrator – Kerry Scott
Shared report with the board.

c. OWAA (Oscoda Wurtsmith Airport Authority) – Trustee Franks
Lighting is finished for the airport runway with LEDs, roof is finished, equipment is ready for snow removal. The new entrance to the airport has been completed.

d. Constable - Tim Giannetti (absent)
Updated Constable Chart was emailed prior to the meeting.
Supervisor Major shared as the first Red Fork, Greenbush Market and Cedar Lake Grocery is good and Blackshire is closed for the season.

e. County Commissioner – Carolyn Brummund
Shared the monthly newsletter for Greenbush and Mikado and a flyer for Thunder Bay Transportation with the board. She thanked everyone who was a veteran and thank you for your service and hope you have a good day tomorrow for Veteran's Day.

f. Fire Chief – Steve Franks (Trustee)
Fire Calls - 2
Medical Calls – 20
Trunk or treat went very well and thank you to everyone who attended, helped out, set up, and a good time for the kids. Installed a new sign that was donated to the fire hall by Garrett and Melissa Curth. Two new firemen applications and they were shared with the board. New fireman class which is a hybrid is starting in January lasting until April. I have one fireman who refuses to get certified. He is an asset but without being certified it is a liability to the township which is a requirement of the state.

Motion by Supervisor Major, seconded by Treasurer Kehoe, to remove Pat Callahan from the fire department with regret for failure to complete the required training.

Roll Call vote:
Treasurer Kehoe – Yes, Clerk Curth – Yes, Trustee Parent – Yes,
Supervisor Major – Yes, and Trustee Franks – Yes. Motion Carried.

Motion by Trustee Franks, seconded by Clerk Curth, to accept the two application for the Greenbush Fire Department for Richard Eberhardt and Giles Desotell.

Roll Call vote:
Supervisor Major – Yes, Trustee Franks – Yes, Treasurer Kehoe – Yes,
Trustee Parent, and Clerk Curth – Yes. Motion Carried.

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Clerk Curth shared she will email the new employee paperwork to Trustee/Chief Franks.

Trustee/Chief Franks shared he received a phone call to purchase of a piece of old equipment (pump with a tank) that the fire department no longer uses and wanted direction on how to proceed. The board discussed it and concluded that an ad will be placed in the Alcona County Review with a minimum bid of $300 for one week.

g. Rental Facilities – Clerk Curth
None currently. Clerk Curth will put in township newsletter that the township hall is available to residents for rental.

h. GRAC (Greenbush Recreational Area Committee) – Ruth Doidge and Lisa Hayes
Clerk Curth shared that GRAC will meet in March 2027 to discuss new signage for the parks and get quotes for a replacement for the swing set at Spencer Park.

i. Assessor – Nancy Schwickert
Nancy shared that on December 16, 2026, at 5:30 pm will be the Board of Review Meeting at the township hall, The public notice is posted, and it will be on the township calendar on the website and in the newspaper.
Nancy discussed the FOIA request she received for commercial purposes and how Mikado charges $.25 per parcel and the county charges $.50 per parcel. She shared that a report was create by the software company BS&A to be able to export the report.
Nancy sent report that we are in balance to Treasurer Kehoe.

j. CLIB (Cedar Lake Improvement Board) – Lee Major (Supervisor)
Grant application for fish habitat was awarded, ground water testing was done around the Cedar Lake Improvement Property, a 2025 audit completed, updated to the water shed management plan accepted by the EPA, survey to assess the treatment that was conducted of the lake, treatment maps were published, and a report will be published. The meeting will be December4, 2026.

10. Correspondence
Trustee Franks – AED battery and pads have been replaced at the township hall.

Trustee Parent – none.

Treasurer Kehoe – Two letters from the IRS and they have been paid.

Clerk Curth – Calls and emails for absentee ballots, drop box location and voter registration.
a. Snider Recreation Inc, email quote for replacement swing set at Spencer Park.
b. Email from Terri Weston-Adamson looking for a job and shared the resume.
c. Luciana King from Gallagher insurance is leaving Assured Partners after 42 years.

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d. MTA letter request to update the township roster by November 23, 2026

Supervisor Major – Received a strange call demanding a return phone call and he called back and no answer.

11. Pending Business
Action items

a. FOIA request(s) – Clerk Curth
Joseph Kitz FOIA requested for commercial purposes.
Clerk Curth shared that she completed the township FOIA detailed cost itemization form for a cost of $33.75 which is for 2 hours and 15 minutes to complete the request and upon payment received to the township then the report will be sent electronically within 7 days.

Discuss adding to FOIA cost sheet $ .25 per parcel. Clerk Curth will reach out to township attorney Dan White. Nancy Schwickert the assessor shared that BS&A wrote a built-in export because so many townships were receiving this FOIA request.

b. Signage for Parks – Clerk Curth will set up meeting with GRAC in March or after the Planning Commission creates Park Ordinances and send to the Board for approval.

c. Ordinance 61 A. – Supervisor Major
Move to the December Board Meeting.

d. Cedar Lake Park bath house bids – Supervisor Major
No bids were received will wait until spring of 2027.

e. Ground Maintenance and Snow Removal Contracts – Supervisor Major
Supervisor Major discussed how he combined sample contracts and previous drafts of contracts and emailed them to the board. Asked for feedback by November 25, 2026, and will have a draft for December 8, 2026, Board Meeting.

f. Election 2026 – Clerk Curth
General Election is on Tuesday, November 3, 2026, 7 am – 8 pm at Township Hall.
Total voters – 792 / 1390 57% voted
Early voters – 84
In person voters on election day - 457
Absentee Voters – 251
Thank you to Lisa Hayes, Jodi Breault, Susan Bond, Ruth Daniel, Bill Luft, Shannon Story, Rachel Hayes, Shirl Hall and Theresa Kehoe. Also, a huge thank you to Stephany Eller and Trena Somers at the county clerk's office and Tamara Quick clerk of Haynes Township.

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g. Township Website – ADA Compliance (September 2026)
Mike Suiter shared that we should begin the process of making it ADA Compliance. The deadline is April 2028, and the township will continue to make sure new documents are ADA compliant.

h. Public Safety Revenue Sharing (September 2026) – Treasurer Kehoe
Move to December 8, 2026, Board Meeting.

i. Michigan Coastal Management Program Grant (October 2026)- Michigan Department of Environment, Great Lakes, and Energy. Supervisor Major December 12, 2026, at 9:30 am will be the virtual meeting for the grant and an email invite was sent out to the board.

j. Michigan Township Participating Plan (October 2026) – Mike Gombos – Risk Assessment Clerk Curth responded with an email providing our updates. Discussion was had regarding the fire extinguishers for the township hall and the Planning Commission working on a ordinance for our parks.

12. New Business

a. Alcona County Joint Recreation Plan Resolution (November 2026)
Public Hearing at the County Board of Commissioners Meeting on October 21, 2026, and there were no public comments regarding the joint recreation plan. Supervisor Major read out loud the resolution 2026.11.10-1.

Motion by Supervisor Major, seconded by Clerk Curth, to adopt the resolution 2026.11.10-1 as read.

Roll Call vote:
Clerk Curth - Yes, Trustee Parent – Yes, Treasurer Kehoe - Yes,
Supervisor Major - Yes, and Trustee Franks – Yes.
Motion Carried Resolution adopted.

b. Verizon Township Plan (November 2026) – Clerk Curth shared current costs and then estimated costs from the Verizon government plan from the governmental Verizon representative Travis. The board discussed moving to the governmental plan due to cost savings for the township. Trustee Franks shared to remove his phone because he has one for the fire chief and it saves the township the cost of a phone.

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13. Public Comment – Second

Opened at 7:47pm.

Kathy Murray-Rice asked where she can get the results from the 2022 election and Supervisor Major directed her to go to the Alcona County website to find the past election results. She also shared that the Democratic Party will be providing about 10 holiday meals and a gift basket to seniors in Alcona County who are spending the holiday alone who doesn't have family here. If anyone knows of a senior in need please contact her and they will add their name to the list.

Treasurer Kehoe said I see the trees are up at the county building and last year I purchased/donated one as a proud member of Greenbush.

Nancy Schwickert shares she believes she saw a meteor on 72 when she was heading east.

Closed at 7:52 pm.

14. Adjournment – Supervisor Major
There being no further business conducted Supervisor Major declared the meeting closed at 7:52 pm.

Draft Minutes prepared by Clerk Curth on November 11, 2026. Minutes will be approved on December 8, 2026.

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